

**Wethersfield Library Board  
Minutes of May 24, 2011**

**Members present:** Kim Bobin, Clare Meade, Jenny Miglus, Brad Milvae, Dan Silver, David Troy, Tim Tuell.

**Others:** Laurel Goodgion, Library Director; Martha Mayer, Friends President; Pam Kelly, Adult Services Manager.

**Absent:** Ralph Horowitz.

**CALL TO ORDER:** Clare Meade called the meeting to order at 7:00

**PUBLIC COMMENT:** None

**ADDITIONS TO THE AGENDA:** None.

**REPORT ON THE IMPACT OF TECHNOLOGY ON LIBRARIES: PAM KELLY.**

Pam Kelly gave a presentation on the technologies used in public libraries today. These applications and hardware are numerous and varied.

**FRIENDS OF THE LIBRARY:**

- To encourage the sale of withdrawn material the Friends are featuring a free small wooden crate with the purchase of 10 withdrawn items.
- At the suggestion of a patron, a “Keep the Change” receptacle has been placed near the cash register. People have already begun contributing.
- The Friends will have a table at the Emerson Williams Strawberry Festival on June 11. They will sell used books and recruit new members for the Friends.

**COUNCIL LIAISON:**

- The town budget passed; the library was the only department whose budget passed unanimously.
- A CREC magnet school is going into the former Helco Building at the north end of town. It will have up to 450 students, K-6 and will emphasize science and technology. This presents an opportunity for the library to promote its services.

**LIBRARY BOARD CHAIRMAN:**

- Laura Nash has formally submitted her resignation. Town committees are working on recruiting new members for town boards, including 4 for the library board. Clare asked for volunteers to interview prospective candidates.
- Dan Silver is now the chair of the nominating committee.
- Jenny will send an evaluation form via e-mail to current board members for the annual evaluation of the library director.
- June’s meeting will be a brief business meeting followed by a social time to thank departing board members.
- Remaining members are asked to think about what the board can contribute next year.

### APPROVAL OF MINUTES OF MARCH 22

- **It was moved, seconded and carried to approve the minutes of March 22.**

### APPROVAL OF MINUTES OF May 3

- **It was moved, seconded and carried to approve the minutes of May 3.**

### LIBRARY DIRECTOR'S REPORT

- Laurel presented the operating budget and the action fund report. Funds are tight, but there will be enough to make it through the rest of the fiscal year.
- Copies of the budget approved for next year were distributed.
- Laurel distributed copies of her goals for April and for May. The High School has indicated that they are not interested in having a librarian come to talk to English classes. Laurel will follow up with the school.
- Laurel distributed an estimated timeline for the completion of the RFID project.
- Unpacking and cataloging new books and mending damaged books have fallen behind as a result of the RFID project.
- Laurel attended the Wethersfield Historical Society annual dinner
- Laurel attended a library director's planning committee meeting

**POLICY REVIEW:** The proposed revision to the Meeting Room Policy was tabled until the June meeting to allow for further refinements.

### COMMITTEE REPORTS

- **Finance Committee:**
  - A question about the names of signatories for the investment accounts has been resolved. Clare, Jenny and Tim are the confirmed and only signatories.
  - The investment accounts are performing well.
  - Spending priorities for the Action Fund were distributed; 6 adjustable collapsible tables for the children's program room, a cart to store them on when not in use, and another cart to store tables already owned by the library. Laurel would also like to purchase 3 additional covers for skylights in the library to reduce glare and heat gain. **It was moved, seconded and carried to allow the expenditure of \$3,334.19 for all these items.**
- **Outreach Committee:** Jenny has been attempting to have a conversation with the executive director of the CT Library Consortium, Jill Dugas Hughes, about a broader effort for the Geek the Library campaign. Jill is supportive of the idea has been busy lately.

At 8:06 it was moved, seconded and carried to adjourn the meeting.  
The next regular board meeting will be on June 28, 2011, at 7:00 p.m.

Respectfully submitted 05/30/11,

