

**Wethersfield Library Board
Minutes of January 25, 2011**

Members present: Kim Bobin, Ralph Horowitz, Clare Meade, Jenny Miglus, Brad Milvae, Laura Nash, Dan Silver, David Troy, Tim Tuell.

Others: Laurel Goodgion, Library Director; Martha Mayer, Friends Chairman

Excused: David Drake

CALL TO ORDER: Clare Meade called the meeting to order at 7:00

PUBLIC COMMENT: None

ADDITIONS TO THE AGENDA: Dan Silver presented a resolution criticizing Enfield Library's decision not to screen "Sicko" by Michael Moore under pressure from four Enfield residents. **It was agreed to table discussion of this resolution until the February meeting.**

FRIENDS OF THE LIBRARY:

- The Friends are preparing for their February 2, sale at the Senior Center. This sale will have books and CDs. Leftover books will be donated to hospitals.
- Income from the Book Nook and withdrawn items was over \$500 for December.
- The Friends spring sale will be held on March 26 & 27.
- Several new volunteers are being trained to help with book sales.

COUNCIL LIAISON: No report

LIBRARY BOARD CHAIRMAN: No report

APPROVAL OF MINUTES OF DECEMBER 7

- **It was moved, seconded and carried to approve the minutes of December 7 as presented.**

LIBRARY DIRECTOR'S REPORT

- Laurel presented the operating budget and the action fund report. \$1000 was transferred from the Friends account into the Action Fund to pay for job support programs.
- Laurel attended the first meeting of the Capital Budget Committee for this calendar year. Mayor Hemman stated at that meeting that finishing the RFID project is a priority. Laurel is now exploring lease/purchase agreement options to possibly allow acquisition of all materials and units at one time.
- The library is working hard to support e-reader devices and information on e-books. Ken held his first class on downloadable e-books. A new e-reader service station is not online yet; staff will need training.
- The first of several free classes offered at the library by the Kaplan test preparation service is tonight. Sign up has been brisk.
- The library is working to streamline notices of delays and closing and will revise its emergency closing procedures in light of this winter's severe weather.

- Students are again being asked to present IDs when they come to the library after school.
- An artist reception on Sunday, January 23 was very successful and well attended.
- The TV/electronic message board behind the circulation desk has been installed. It is now awaiting programming.
- Goals update: most of Laurel's time has been spent on preparing the FY '12 budget.

COMMITTEE REPORTS

- **Finance Committee:**
 - The Endowment, Trust Funds, and Gifts and Donations policies will be e-mailed to the board for review before February's meeting. There was discussion of format; both red-lined and clean copies will be available.
- **Outreach Committee:**
 - There was no response to the December mailing inviting new residents to attend a focus group. The committee may try this again at another time of year.

PROPOSED OPERATING BUDGET FOR 2011-2012: The proposed budget for FY '12 was presented and discussed. This budget is the result of intensive work by Laurel and the Budget Committee. Actual figures may vary slightly in the final version to be voted on at February's meeting.

At 8:20 it was moved, seconded and carried to adjourn the meeting.
The next regular board meeting will be on February 22, 2011, at 7:00 p.m.

Respectfully submitted 02/02/11,

Jennifer D. Miglus

