

**TOWN OF WETHERSFIELD  
MEETING MINUTES**

**Wethersfield Library Board  
Minutes of February 23, 2016**

**Members present:** Joe Aguiar, Dorene Ciarcia, Martha Conneely, Peter Denegre, Mary Frazier, Hannah Granfield, George Kelly

**Members excused:** Laila Mandour, Terry Santapaola

**Others:** Brook Berry, Library Director  
Amy Bello, Town Council Liaison

CALL TO ORDER:

Chairman Dorene Ciarcia called the meeting to order at 7:01 p.m.

PUBLIC COMMENT:

None

ADDITIONS TO THE AGENDA

None

APPROVAL OF THE MINUTES

Martha Conneely moved to table the approval of the minutes of the January 26, 2016 meeting. Dorene Ciarcia seconded. All voted in favor.

FRIENDS OF THE LIBRARY:

Mary and Brook reported that the Friends are considering moving their meetings to a site that would better accommodate the membership.

COUNCIL LIAISON

Amy Bello reported on recent Council activities, including the purchase of new police vehicles, change orders for the high school construction project and the presentation by Martha Conneely on behalf of the Wethersfield Early Childhood Collaborative. Amy also discussed the status of budget discussions.

### LIBRARY BOARD CHAIRMAN

Dorene discussed the development of the Library budget and upcoming dates of interest, including possible budget-related meetings and the Friends' Book Sale.

### DIRECTOR'S REPORT

Brook discussed the January monthly report and statistics.

Brook participated in a walk through with potential architects for the renovation project, along with Sally Katz and Mike Turner. Bids are due February 25, and will be opened February 29. Once a contract is drafted, it will be presented to the Board for its approval.

Other activities Brook participated in include attending the state of the Town breakfast, interviewing applicants for part-time positions, overseeing the installation of security cameras, and attending a meeting with the Board of Education library staff.

### APPROVAL OF THE BUDGET

Brook presented the proposed Library budget and led a discussion of various aspects of the budget process.

Peter Denegre moved to approve the proposed Library budget for fiscal year 2016-2017. Hanna Granfield seconded. All voted in favor.

### COMMITTEE REPORTS

Dorene reported that the Finance Committee met recently to discuss the budget. The next meeting is scheduled for March 8. Rosario Polino, the Board's outside financial consultant, will attend.

After we receive the architect's proposals for the renovation, the Outreach Committee will meet to discuss next steps in the education and fundraising process.

### ADJOURNMENT

Martha Conneely moved to adjourn. Peter Denegre seconded. All voted in favor. The meeting adjourned at 7:56 p.m.

Respectfully submitted,  
George Kelly, Secretary.