

**TOWN OF WETHERSFIELD
MEETING MINUTES**

Unapproved

**Wethersfield Library Board
Minutes of December 1, 2015**

Members present: Joe Aguiar, Dorene Ciarcia, Martha Conneely, Mary Frazier, Hannah Granfield, George Kelly,

Members excused:

Peter Denegre, Laila Mandour, Terry Santapaola

Others: Brook Berry, Library Director

Carolyn Vallieres, Friends of Wethersfield Library

CALL TO ORDER:

Chairman Dorene Ciarcia called the meeting to order at 7:08 p.m.

PUBLIC COMMENT:

None

ADDITIONS TO THE AGENDA

Martha Conneely moved to add to the agenda the approval of expenditures for the Library Board retreat. Hannah Granfield seconded. All present voted in favor.

APPROVAL OF THE MINUTES

Martha Conneely moved to approve the minutes of the October 27, 2015 meeting, as amended. r seconded. A correction was noted. All voted in favor of approving the minutes as corrected, except Hannah Granfield, who abstained.

FRIENDS OF THE LIBRARY:

Carolyn Vallieres reported on the November Book Sale. The Friends are waiting for a final total from the November Book Sale, but they expect it to be over \$7,000. The Preview Reception was a success, and this year the Friends donated the leftover books with the Children's Hospital and Catholic Charities.

Carolyn also discussed the statewide Friends of the Library survey of individual organizations. The Wethersfield Friends compare well in both membership and active members.

COUNCIL LIAISON

No report.

EXPENDITURES FOR BOARD RETREAT

George Kelly moved to approve the withdrawal from the Action Fund of \$350 for the consultant's fee and \$300 for the rental of the room for the Board retreat. Hannah Granfield seconded. Following discussion, all voted in favor.

LIBRARY BOARD CHAIRMAN

Dorene reminded the group that the Library Board retreat will take place January 12 in the Rotary Room of the Keeney Center. Dorothy Paleogos of NetMark Associates will lead a discussion on fundraising.

The reception for the new Council and Board of Education members was a success. The attendees appreciated the tours of the Library and the discussion of the possible renovations.

DIRECTOR'S REPORT

Brook reported that the mitten tree has been set up and a generous contribution of knitted mittens was dropped off today. Brook has also donated her collection of holiday nutcrackers for display.

The vacant manager's position will be readvertised so as to coincide with the Midwinter ALA Meeting which will take place in Boston.

Work on the State Library report has been completed, and has produced some useful statistics.

The next union negotiation session is scheduled for December 10.

Preparation of the budget will start soon. The public hearing is scheduled for April 18.

Brook has met with Sally Katz and Mike O'Neil to discuss the RFP process for the renovations. Brook will try to make sure that the process complies with any requirements for potential State Library funding.

COMMITTEE REPORTS

Outreach: Joe, Brook, Martha, and Dorene met recently. They discussed how to keep the momentum going. One step will be to have a regular presence at Council and Board of Education meetings. Efforts will also be made to maintain contact with the PTOs and the High School PTSA.

Finance: Dorene reported that the Finance Committee plans to meet in January for its annual meeting with the Board's financial consultant.

ADJOURNMENT

Mary Frazier moved to adjourn. Joe Aguiar seconded. All voted in favor. The meeting adjourned at 8:03 p.m.

Respectfully submitted,
George Kelly, Secretary.