

Insurance Committee Meeting September 21, 2006

The meeting was called to order at 5:39 PM by Chairperson Polly Moon.

Committee members present were Polly Moon, Chris Lyons, Sey Adil, and Edward Rosania.

Also present were Greg Bedula, TD BankNorth Insurance Agency; Chris Monroe, SS&S Agency; Jeff Kotkin, Town Council Liaison (arrived 5:45 PM); and Lisa Hancock, Finance Director, Town of Wethersfield.

Members Absent: Chris Bazinet, Paul Meade and Mike Fortunato - excused absences.

Public comments: no one was present from the public to speak.

Approval of Minutes:

A motion was made by Chris Lyons to approve [the minutes from the May 18, 2006, meeting](#) and seconded by Sey Adil. All unanimously voted in favor.

Jeff Kotkin arrived at 5:45 PM.

Motion to take Agenda Item out of Order

Sey Adil moved to take Agenda Item J out of order. Seconded by Edward Rosania. All unanimously voted in favor.

Election of Committee Chair/Co-Chair

Sey Adil moved that Polly Moon be re-elected as Committee Chair and Mike Fortunato as Vice Chair. Seconded by Chris Lyons. All unanimously voted in favor.

Report from Greg Bedula, TD BankNorth Insurance:

Greg Bedula said that he would be meeting on Monday Evening with the Volunteer Firefighters to discuss the additional CIRMA insurance that is being provided for them at no extra cost to the Town. This insurance will cover them in the event that they should die or have an accidental dismemberment or disability. Chris Monroe will work with Greg Bedula to verify that there is not any duplicate coverage with the other Town and VFIS policies. They will determine if all the other policies are still required and will make a recommendation at the next Committee meeting.

Greg is also working with CIRMA to ensure that there is coverage for the Senior Net program. They are trying to determine if the Senior Net people are actually Town volunteers so that they will be covered under the Town policy. He is trying to get this resolved this week. Volunteers are covered under the Town's policy. He will update the Committee at the next meeting.

Report from Chris Monroe, SS&S:

Chris Monroe discussed the monthly claims analysis and stated that the account is in a positive position. July claims fell below the estimated claims, and August exceeded the estimated claims. The net effect was still in the positive by around \$10,000. Anthem will notify the Town if there are any claims in excess of \$50,000 in order to alert us to a possible problem.

Chris met with the Board of Education on the upcoming union negotiations. The Board of Education, their attorney,

Councilor Kotkin, Union Representatives all met to discuss the rules of the process.

Chris mentioned that the Fiscal Year End for 2005-06 ended in the positive. He will be emailing the final reports on Friday.

Commission/Fee Letter

Polly Moon discussed the commission letters from the Agents of Record, and the Committee accepted them.

Letters - Reappointments

Polly Moon congratulated Mike Fortunato, Edward Rosania and Paul Meade, who were reappointed to the Committee.

Attorney Review on Commissions

Lisa Hancock explained the proposal to enter into a contract with Anthem to pay the Agent of Record, Chris Monroe, directly through Anthem for the annual contract fee that he is paid. This would correctly reflect the cost of insurance in the allocated rates that are used to calculate the employee co-payments. This would generate savings to the Town in an amount around \$3,000 annually. Chris mentioned that he would only be paid the contract amount and nothing more in commissions with the exception of payments for Bonus or Over-ride plans. Lisa Hancock questioned as to whether the Town would be paying those bonuses through increased rates. Chris stated that the bonuses are based on a companywide basis and come from their profits. The rates that we pay each year include these amounts no matter how we pay our Agent of Record. Chris suggested that we wait until July 2007 to implement this because the allocated rates have already been calculated for the employee co-pays.

New Business

Polly Moon stated that this is the year that the Town must do a Request for Proposal for Agents of Record. She would like the Committee to work together to develop a questionnaire and contents for the RFP within the next month. Lisa Hancock will try to get some RFP's from her colleagues. Polly will send out copies of what she has.

It was discussed that we need to review the Charter to determine the maximum number of years before having to go out for an RFP again. Chris Lyons mentioned that the proposal needs to include "premium-equivalents" request due to our nature of being self-insured. The Committee will discuss at the next meeting.

Adjournment

Sey Adil moved for adjournment at 7:00 PM. Seconded by Edward Rosania. Motion carried unanimously.

Respectfully submitted,

Lisa A. Hancock
Director of Finance