

**Town of Wethersfield
Insurance Committee Minutes
Thursday, October 15, 2009
Town Managers Conference Room**

The meeting was called to order by Vice-Chairman Chris Bazinet at 5:30PM.

Attendance: Chris Bazinet, Vice-Chairman; Sey Adil; Matthias DeAngelo; Paul Meade (arrived at 5:33PM); Lisa Hancock-Director of Finance; Chris Drezek-Director of Human Resources BOE (arrived at 6:00PM); Greg Bedula - TD BankNorth Insurance; Chris Monroe-Savino, Sturrock & Sullivan; Jeff Kotkin-Town Council Liaison (arrived at 6:17PM); Bruce Clinger – Vice President Claims, CIRMA; David J. Demchak, Vice President Risk Services, CIRMA; Steven Bixler, Vice President Underwriting, CIRMA; Jeffrey Grundt, Senior Risk Management Consultant, CIRMA; and Terry Perry, Senior Underwriter, CIRMA.

Excused Absences: Mike Fortunato, Chairman

Public Comments:

No one was present from the public for comment.

Approval of Minutes:

Sey Adil moved for the approval of the minutes from the meeting on September 17, 2009 seconded by Matthias DeAngelo. Motion carried unanimously.

Note: Paul Meade arrived at 5:33 PM

Reports from Agents of Record:

CIRMA – Jeffrey Grundt –

Ergonomic Assessment was done recently, updates were made to work areas and report was issued.

He reported that the Town is doing very well in regards to Worker's Compensation for frequency and severity. He discussed injuries by accident type; stating that the primary loss is for slip and falls and overexertion. Chris Bazinet asked how Wethersfield compared to other Towns and Jeff stated very good. The town is in the low frequency and severity spectrum which is good. Jeff has attended safety meetings and provided other training to address future safety measures. Town Departments have been trained to enter claims on line which will save on the cost of claims processing.

CIRMA will be setting up specialized onsite training to address some of the areas where most claims result from.

Note – Chris Drezek arrived at 6:00PM.

Jeff reviewed the action plan with the Committee. Board of Education needs to address Preferred Provider Program. They currently have the application and should review. The loss of work days was more severe than the Town. BOE should also review return to work policies. There were two significant injuries that attributed to the extensive loss of work days. BOE is on the cusp of low frequency/high severity and high frequency/high severity. Jeff reviewed action plan for BOE.

Note - Jeff Kotkin arrived at 6:17PM.

Jeff Grundt reviewed Liability, Auto and Property claims. He reported that the majority of losses this year resulted from Tornado damage. Over the past few years they were due to fire and water damage. Jeff Grundt reviewed action plan.

Chris Monroe – Savino, Sturrock, & Sullivan

Chris Monroe stated the following: Claims are pretty good so far; the results are positive. There are three people over the \$50,000 threshold. Chris reviewed the various costs associated with the claims.

Jeff Kotkin recommended that any action plans for the future be brought to the Town Council.

Jeff Kotkin informed the Committee that the Self Insurance Reserve Policy was approved by Council and Board of Education.

Old Business:

There was no old business to discuss.

New Business:

There was no old business to discuss.

Adjournment:

Sey Adil moved to adjourn at 6:45 PM; this was seconded by Paul Meade. Motion carried unanimously.