

**Town of Wethersfield  
Insurance Committee Minutes  
Thursday, January 21, 2016  
Town Manager's Conference Room**

Members Present: Chris Bazinet, Jack Dolan, Greg Curtin, Nermin Duric, Paul Meade, Frank Sena

Others present: Chris Wardrop, USI Insurance; Chris Monroe, USI Insurance; Jeff Bridges, Town Manager; Mike O'Neil, Finance Director; Stephanie Askeland, Human Resources Manager; Matt Kozaka, BOE Business Manager; Kristine Ivers, Finance Department

Meeting was called to order by Chairman Bazinet at 5:31 p.m.

Public comment was solicited. None was offered.

The minutes of the December 17, 2015 meeting were reviewed by the Committee. Mr. Curtin made a motion to accept the minutes. The motion was seconded by Mr. Duric, and was approved unanimously.

**Reports from Agents of Record:**

*Chris Monroe, USI Insurance, Agent of Record for Health Insurance.*

Mr. Monroe reviewed the December 2015 claims report. Based on six months of experience for the fiscal year, Mr. Monroe projects a surplus of roughly \$723,000. Claims were very low in November and relatively low in December. Large claims experience for the year is also favorable. The surplus is also attributable to the increase of subscribers in high deductible plans now and reduced overall enrollment of roughly 80 people.

Mr. Sena asked about the effect that advanced technology has played in raising medical costs. Mr. Monroe stated that he thinks it is driven more by the escalating costs of prescription drugs; fifteen years ago drug spend was roughly 5% of the total, now it is roughly 25%.

Mr. Monroe recently heard from Blue Cross Blue Shield that the FY17 renewal would be a 2% reduction. Mr. Monroe stated that this is due to the good experience that the Town's program has had over the last five years.

***Chris Wardrop, USI Insurance, Agent of Record for LAP and Workers Compensation Insurance.***

Mr. Wardrop reviewed the December 2015 WC/LAP loss summary with the Committee. He stated that so far we are tracking on average.

He also stated that the CIRMA Rate Stabilization extension agreement had been signed by the Town and it is currently waiting to be signed by CIRMA's CEO.

Mr. Wardrop will be meeting with Mike O'Neil, Finance Director and Matt Kozaka, BOE Business Manager in February or March, 2016 to go over the FY17 renewal and discuss if anything has changed and talk about new programs that are available. For example, Mr. Wardrop noted that in July, 2016 CIRMA will be coming out with cyber coverage that would be offered as part of a joint municipality group coverage.

The Medical Claims Audit responses were due back by December 31<sup>st</sup> and there were five bidders. There were two national and three regional firms who bid. Mr. Bazinet mentioned that multiple items would be taken into consideration when choosing among the bidders. For example, if they have worked with Blue Cross and Blue Shield before, if they are local, references, and cost. He asked the committee to gather some initial thoughts of their own and please email any questions that they would like to have posed to the firms to Mike O'Neil, Chris Monroe, and himself. They plan to interview the lowest priced four firms and after doing so will report back to the Committee and at that time the Committee will chose one bidder to recommend to the Town Council.

With no further business to come before the Committee, Mr. Meade made a motion to adjourn. The motion was seconded by Mr. Curtin, and was approved unanimously.

The meeting was adjourned at 6:22 p.m.

Minutes prepared by:  
Kristine Ivers