

**Economic Development & Improvement Commission (EDIC)**  
**Regular Meeting – Thursday February 14, 2013 – 12:00 Noon**  
**Town Manager's Conference Room, First Floor, Town Hall**  
**MINUTES**

1. Call To Order – The meeting was called to order at 12:00 P.M.
2. Attendance and Quorum (6 members required) Chris Lyons, John Adamian, Mark Trahan, Howard Greenblatt, Betty Rosania, Joan Hughes, Dorcas McHugh, Tony Martino, Ken Rizzio, Ellyn Laramie – Chamber of Commerce, Jeff Bridges – Town Manager, Peter Gillespie – Dir. of Planning & Economic Development and Denise Bradley – Assistant Planner.
3. Old Business
  - a. Vacant Property Updates – Peter Gillespie reported on the following properties:
    - 176 Cumberland Ave.
    - 125 Silas Deane Highway
    - 982 Silas Deane Highway
    - 1000 Silas Deane Highway
    - 1178 Silas Deane Highway
    - 7 Railroad Place
  - b. Website – Peter Gillespie reported that the new website will “go live” in the upcoming weeks.
  - c. Grants
    1. Vibrant Communities Grant – Masonic Building and Comstock Ferre – Workshop February 28<sup>th</sup> at the Keeney Memorial Cultural Center (6:30 P.M.)
    2. Main Street Investment Fund Grant – Waiting for grant announcement.
    3. 2013 STEAP Grant – Waiting for grant announcement.
    4. CT Grown Joint Venture Program – Waiting for grant announcement.
4. New Business
  - a. Business Visitations – A marketing sub-committee meeting will be scheduled to discuss this issue.
  - b. Town Guide/Calendar 2013 – Copies available.
  - c. Budget - 2013/2014 – Peter Gillespie provided copies of the 2013/2014 Planning and Economic Development Budget for review and discussion.
  - d. Grand Openings/Ribbon Cuttings – A ribbon-cutting for Cherry Berry will be scheduled for the beginning of March.
5. Other Business
6. Reports
  - Town Manager's Report – Jeff Bridges reported on the following:
    - The Art Institute
    - WHS
    - Wilkus
  - Town Council Liaison's Report – No report was given.
  - Planning & Zoning Commission Liaison's Report – Peter Gillespie reported on the 1/15/13 meeting.

Tourism Commission Liaison's Report – Dorcas McHugh reported on the 1/29/13 meeting.

Redevelopment Agency Liaison Report – Peter Gillespie noted that the Agency met and discussed moving forward.

Chamber of Commerce Liaison's Report – Ellyn Laramie discussed the success of the State of the Town breakfast and noted upcoming events.

Director of Planning and Economic Development's Report – Peter Gillespie discussed the highlights of the Monthly Economic Development Report.

7. Chairman's Report – No additional report was given.
8. Sub-Committee Reports -           Marketing and Communications – A meeting will be scheduled.  
  Financial Strategies – A brief discussion ensued regarding current fund balance and upcoming projects.
9. Minutes – January 10, 2013 Meeting – Howard Greenblatt made a motion to approve the minutes as submitted. Tony Martino seconded the motion and all voted in favor. Chris Lyons abstained.
10. Next Meeting – March 14, 2013
11. Correspondence – There was no correspondence.
12. Adjournment – Betty Rosania made a motion to adjourn at 1:25 P.M. Joan Hughes seconded the motion and all voted in favor.

Respectfully submitted,

Denise Bradley, Assistant Planner