

[NOTE: These minutes are made available to the public prior to Citizens Energy Committee acceptance.]

WETHERSFIELD CITIZENS ENERGY COMMITTEE MINUTES - Thursday, September 4, 2008

Chairman Rick Baldoni called meeting to order at 5:05 p.m. at the Physical Services Headquarters cafeteria.

Members present were:

Rick Baldoni
Mary Dobruck
Nancy Kiely
Keith Saunders

Member absent:

Carol Jones

Member late

Tom Kennedy

Member excused:

Carollyne Weidler

Also present:

Matthew Forrest, Town Council Liaison

Also present

Heather Vargas, Physical Services Dept
1 Resident
Joel Reinbold, CCAT
Melanie Harrison Wadden, CCAT

1. **Approval of minutes of August 27 2008 meeting.** Postponed until next meeting.
2. **Consultants from CCAT.**

The committee had directed Heather to have Joel revise his scope of work to include benchmark/building analysis of town buildings (exclusive of schools), identify low hanging fruit and easy wins, develop a short term goals and conservation measures, and long range plan such as pilot programs and showcase. They also requested Joel bring his proposed project manager when they meet to discuss scope.

Joel and Melanie (Project Manager) discussed the above with committee members at this meeting.

3. **Change in scope of work.**

After discussion the scope of work has be refined. CCAT will provide town of Wethersfield with a model for energy usage of town buildings. The Town will provide data for the model. The committee has also decided to concentrate, not on all Town buildings, on 3-4 depending on data that is generated from the models. The committee believes the buildings will be Keeney, Town Garage, Community Center and then maybe Fire Station #1, but will decide at a later date. The committee also would like CCAT to a look at Town vehicles; a possibility of biodiesel was mentioned. The other area the committee would like CCAT to investigate is energy procurement Street lights were also a concern; whether to have the Town purchase lights, keep as is (CL&P), or find a 3rd party purchaser will be analyzed. CCAT will also look into possibilities of grants, specifically the committee was interested in increasing the solar panels on the Community Center from 1 KW to a possibility of 5 KW before

installation takes place next year.

Another topic of discussion was CCAT to present to committee some creative alternatives energy.

The Committee decided to have CCAT make more of an itemized list, e.g. once something is accomplished, analyzed, something else can be added.

Rick Baldoni brought above changes in scope of work to the floor, Nancy Kiely motioned, second by Keith Saunders. All voted in favor.

4. **Questions/Data for next meeting:** The committee asked Heather to speak with Fred Bushey for the following: BOE to get benchmarking data from the school, to see if the BOE would be interested in energy procurements, and to find out what the board is doing so as not to duplicate services by CCAT. Heather will also see about getting the data together for the modeling, once model is provided by CCAT.
5. **Next meeting** is scheduled for September 18, 2008, at 5:00pm at the Physical Services Dept.
6. **Adjournment** - Motion by Rick Baldoni.