

SEPTEMBER 7, 2004 REGULAR MEETING

The Wethersfield Town Council held a meeting on September 7, 2004 at 7:00 p.m. in the Council Chambers of the Town Hall.

Present: Councilors Adil, Czernicki, Forrest, Fortunato, Hemmann, Montinieri, Deputy Mayor Karangekis and Chairperson Morin.

Absent: Councilor Cascio.

Also present: Bonnie Therrien, Town Manager, and Dolores G. Sassano, Town Clerk.

All stood for the pledge of allegiance to the flag which was led by Councilor Forrest.

Chairperson Morin announced that there will be an Executive Session following the regular meeting to discuss union negotiations.

Councilor Montinieri moved "**TO REMOVE ITEM B.2.c FROM THE TABLE**", seconded by Councilor Czernicki. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Economic Development Monthly Report

Town Planner Peter Gillespie gave a presentation of the August, 2004 Economic Development Report. The report included the following changes for August:

- 1082-1090 Silas Deane Highway four tenant spaces have all been leased
- 82-86 Wolcott Hill Road, new medical office, building permit issued
- 38-46 Wells Road, Mozzicato Family LLC, site work under way
- 1077 Silas Deane Highway, renovation to accommodate UPS store
- 1825 Berlin Turnpike, Bob's Fruit, approval for demolition and construction of new building
- Goff Brook Shops, approval of new tenant, Office Depot
- 61 Arrow Road, renovation of interior and exterior
- 1230 Silas Deane Highway, application filed for approval of restaurant
- 972-974 Silas Deane Highway, renovation of vacant space for relocation of Mila Fabrics
- 364-378 Silas Deane Highway, renovation of buildings to accommodate office use
- 1912 Berlin Turnpike, possible redevelopment
- 1065 Silas Deane Highway, Bed Bath & Beyond, grand opening July 22
- 657 Silas Deane Highway, Brooks Pharmacy purchased Pelton's Pharmacy
- 1000 Silas Deane Highway, continuing discussions with prospective tenant
- Continued discussion with developers for 55+ housing
- 245 Main Street, development of former Grange Hall

Mr. Gillespie stated that he is hopeful that the new zoning regulations will be adopted by the end of September. He said that the Silas Deane Highway Revitalization Committee continues to meet each month and plans to make a presentation to the Council in October. Mr. Gillespie said that the Tourism Commission has recently selected a consultant to advise them on how to best sell Wethersfield as a tourism product. He said that he continues to talk with Rocky Hill officials to jointly participate in the STEAP Grant. Mr. Gillespie announced that a grand opening will be held on September 28 at 11:00 a.m. for the Global Companies at 80 Burbank Road. He said that a forum to discuss municipal development initiatives within the region will be held on September 29. Mr. Gillespie reported that the EDIC continues to work on the business visitation program. He said that a breakfast meeting with local banks was held on August 18 to discuss participation in the express loan/grant program. Mr. Gillespie said that development opportunities along the Silas Deane Highway continue to be discussed, that the space inventory is being coordinated, and that a new

secretary for the EDIC has been hired. Mr. Gillespie announced that the annual Salute to Business will be held on December 8, 2004 at 5:00 p.m. in partnership with the Wethersfield Chamber of Commerce.

Councilor Czernicki said that there are positive changes occurring along the Silas Deane Highway. She asked Mr. Gillespie to elaborate on the application from Sprint/PCS seeking approval from the Planning & Zoning Commission to make revisions to the telecommunications compound in order to accommodate equipment on the north side of Kelleher Court. Mr. Gillespie said that Sprint/PCS is looking to construct their ground facilities within the fenced in area of the compound and that there will be no expansion of the area.

Councilor Adil asked if Wethersfield has considered a phase-in for renovations to commercial property. Mr. Gillespie said that it was discussed with the banks to offer that if owners were to pay back the funds, the interest would be forgiven. He said that forgiving the principal has not been discussed; however this is still a work in progress and an important program to offer as an incentive for economic development in Wethersfield.

Councilor Forrest asked Mr. Gillespie to provide information on the former Fun Zone property. Mr. Gillespie said that he has spoken with several interested parties and has been told that the asking price for the property exceeds the potential return on a development proposal. He said that he continues to make people aware that the property is available. Councilor Forrest asked Mr. Gillespie to come up with ideas to break the deadlock and spur along the development of the property.

PUBLIC COMMENTS

HEARING

PROPOSED CHANGES TO THE CODE OF THE TOWN OF WETHERSFIELD - ARTICLE XIX, ECONOMIC DEVELOPMENT AND IMPROVEMENT COMMISSION

ORDINANCE AMENDING CHAPTER 75 ENVIRONMENTAL CODE REGULATIONS OF THE TOWN OF WETHERSFIELD, CONNECTICUT

ORDINANCE AMENDING CHAPTER 122 PROPERTY MAINTENANCE REGULATIONS OF THE TOWN OF WETHERSFIELD, CONNECTICUT

RESOLUTION REGARDING THE AUTHORIZATION AND SUBMISSION OF A GRANT FROM THE CONNECTICUT DEPARTMENT OF EDUCATION TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES AND THE AWARD OF FUNDS FROM THE GRANT TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES

Thomas Wraight, 22 Coleman Road, asked if the Fire Marshall has been consulted on the proposed change to allow microwaves to be used in motels and whether or not he agrees with it.

Paul Montinieri, 43 Amato Circle, spoke on behalf of the Economic Development and Improvement Commission (EDIC). He spoke in support of the proposed EDIC membership changes. He said that the change will increase the business community participation in the EDIC. He said that enhanced business community participation will give the EDIC greater strength in seeking its goals. He said that the current EDIC membership unanimously voted favorably on the proposed changes.

George A. Ruhe, 956 Cloverdale Circle, spoke on behalf of the Wethersfield Taxpayers Association, Inc. He said that most hotels currently have appropriately controlled microwave usage. Mr. Ruhe commented on the property maintenance regulations and asked if the proposed changes strengthen or weaken the current code. He said that he is concerned whether the Town will be expected to comply with the code, as he expects that the Town should have to comply just as any other property owner.

No one else wished to speak and the Chairperson declared the Hearing segment closed.

GENERAL COMMENTS

Susan Grady, 25 Westlook Road, spoke as a member of the Wethersfield Library Board. She said that the Wethersfield Public Library is a cornerstone of the Town of Wethersfield. She said that the Library has a strong partnership with the Wethersfield Schools. She said that the Library has received several positive comments from pleased parents regarding the summer reading program and the availability of books.

Thomas Wraight, 22 Coleman Road, commented on the upcoming Wethersfield High School Soccer Jamboree. He said that he was told that Cottone Field will be used if it is ready. Mr. Wraight questioned whether adequate provisions have been made for emergency medical vehicle access. Mr. Wraight asked if training programs will be available to the Physical Services personnel who will be responsible for maintaining Cottone Field. Mr. Wraight asked for an update of the legal suit regarding the electors' initiative ordinances which were rejected by the Town Attorney. Mr. Wraight commented that the Health District Office should know who the President of the Ambulance Association is; however, when he phoned and asked for this information, they were unable to provide him with a name.

Ron Rodd, 88 Westway, commented on a recent incident on Westway involving an 18-wheel tractor trailer truck which pulled down the utility lines in front of his home. Mr. Rodd thanked Town Manager Bonnie Therrien for her prompt response in sending the Fire Marshall to his residence. Mr. Rodd said that the Fire Marshall told him that his utility lines are too low to which Mr. Rodd responded that the street was not designed for 18-wheel tractor trailers. Mr. Rodd said that there were soccer players on Cottone field the previous evening in spite of the fact that the field is still a construction zone and there is heavy equipment parked throughout the field. Mr. Rodd commented that a fellow member of the Artificial Surface Football Field Committee owns a landscaping firm with his brother and was contracted by RAD to see the disturbed areas of the field. After bringing this to the attention of the Town Manager, the individual was dismissed from the project as the involvement presented a conflict of interest. Since the last Board of Education meeting which included public comment on the lighting of Cottone Field was not broadcast, Mr. Rodd stated that he, as a representative of the People for the Preservation of Wethersfield Neighborhoods, and the Wethersfield Taxpayers Association, Inc. have requested that the Wethersfield Board of Education delay their vote on the proposal to light Cottone Field until broadcasted public comments on the subject can be heard. This would allow the community at large to understand the issues involved in the lighting of Cottone Field. Mr. Rodd spoke of the football lighting issue also currently present in Simsbury and asked that both the Wethersfield Board of Education and the Wethersfield Town Council respect the concerns of those opposed to the lighting of Cottone field.

George A. Ruhe, 956 Cloverdale Circle, spoke on behalf of the Wethersfield Taxpayers Association, Inc., commenting on the costs associated with the renovation of the Town Hall and Library. He said that many believe that the cost is \$5 million when it is really \$8 million. Mr. Ruhe commented on the Council's and Board of Education's pushing the envelope on the infringement of citizens' First Amendment rights. Mr. Ruhe commented on the extension of summer hours, the law enforcement block grant, and the sidewalk construction and repair bid.

Margaret Hunt, 26 Westlook Road, commented that Nott Street will be safer to walk on with the sidewalks in place; however the street did not have to be blasted, at a cost of \$1 million, in order to install them. Ms. Hunt said that she would like to see the Town Park at the end of Nott Street restored to its original condition as it was a lovely, grassy lot with large, old, shading trees. Ms. Hunt believes that the only good that may have come out of the whole Nott Street project is the newly proposed blasting ordinance that should better protect residents in the future.

Robert Young, 20 Coppermill Road, questioned the budget transfer for Town Attorney fees. Mr. Young commented that he does not think it is right to repair the Highcrest School roof during the school year. He would rather see this project take place during the summer. Mr. Young said that he is disappointed that the Council has approved going forward with the two upcoming referendum items. He said that the Town is currently carrying enough debt along with the large tax increase and the bonding for Silas Deane Middle School and bonding for the Police Facility and all other projects. Mr. Young commented on the poor results of the Mastery Tests in Wethersfield.

Judy Emmick, 88 Westway, suggested that the late fees collected on Cottone Field; currently approximately \$2,100, be donated to purchase trees and shrubbery for the field.

Doug Ovian, 56 Broad Street, spoke in support of the proposed renovations to the Town Hall and of the important

public role that the Town Hall plays in Wethersfield.

Gerri Roberts, 64 Old Post Road, Vice-Chairperson of the Wethersfield Board of Education, commented that she is excited to hear of all of the economic improvements being made in Town, especially on the Silas Deane Highway. Ms. Roberts commented that there was a problem with the video coverage of the August 24 Board of Education meeting due to mechanical problems with the system and was not the result of someone forgetting to turn on the camera. She said that the Board was very upset to hear that the meeting was not recorded as there were many in attendance expressing their opinions about the lighting of Cottone Field. Ms. Roberts said that the Board's September 14 meeting will include a public hearing on the lighting and she guaranteed that this meeting will be televised. It has been suggested that the audio tape of the August 24 meeting be played on Public Access T.V. as soon as possible.

No one else wished to speak and the Chairperson declared the General Comments segment closed.

COUNCIL REPORTS & COMMENTS

Councilor Fortunato reported that the Shared Services Committee met earlier this evening and was given a presentation by Finance Director Lisa Hancock regarding an analysis of shared financial application services between the Town and the Board of Education. Ms. Hancock has conducted a feasibility study of combining financial software and hardware systems between the Town and Board. She said that it was decided that the staff on both sides would need to examine her analysis and the results will be shared at the October 12 Shared Services Committee meeting. Councilor Fortunato reported that she attended the Library Board meeting and agrees with Ms. Grady that the Library's Summer Reading program was a great success.

Councilor Czernicki reported that she attended the August Wethersfield Community Television meeting and was asked to bring back to the Council the question of whether additional volunteers to work the camera at the Council meetings needs to go through the Town Manager. Town Manager Bonnie Therrien said that she would like a list of the names and phone numbers of those interested.

Councilor Montinieri commented that she met with the Strategic Plan Committee and reported that they expect to complete an audit of the 1995 Plan and present their findings to the Council at the end of October. She said that this will complete Phase I and that Phase II will take the Committee through the Spring of 2005. Councilor Montinieri announced that a community forum on Metropatterns will take place on Wednesday, September 22 and that letters will be mailed out along with flyers being available around Town. Councilor Montinieri asked the Town Manager how she would go about recommending that Public Works take up the item of open space. Town Manager Bonnie Therrien said that it could be added to tonight's agenda and asked that the Council recommend that it go to Public Works for their review and final recommendation.

Councilor Adil asked if ambulances will be allowed on Cottone Field in the case of an emergency. Town Manager Bonnie Therrien said that fire and emergency vehicles will be off to the side of the field and that there is training to take place regarding careful driving on the field. She said that Wethersfield staff will be partaking in a field maintenance training session along with Berlin since both Towns have the same type of field.

Councilor Czernicki asked for an update on the status of the Wethersfield High School lecture hall. The Town Manager said that asbestos has been found in the flooring and this issue is currently being addressed. The project is expected to be completed by the end of the month. Councilor Czernicki asked if a report from the MDC meeting is available. Town Manager Bonnie Therrien said that the report is still unavailable and there have been no meetings since the beginning of August. Chairperson Morin corrected this in saying that there was a discussion meeting which took place between him, Senator Fonfara, and Mr. Standish. Councilor Czernicki asked if there is an anticipated completion date for the Nott Street project. Town Manager Bonnie Therrien said that she does not have an exact date, but was told by the State that it would be complete by the end of October. Councilor Czernicki asked if there is an ordinance in Wethersfield which dictates the height of utility wires and the Town Manager said that she will check into this and include it in her weekly management report. Councilor Czernicki asked what the liability issues are regarding activity on a restricted area such as Cottone Field. The Town Manager said that there should be no one on the site except for appropriate Town staff or construction workers. Councilor Czernicki asked for a status report of the pending suit on

the electors' petition. Town Manager Bonnie Therrien said that appearances have been put in, but she is unaware of any hearing to-date.

Councilor Montinieri verified that the allocations are \$5.2 million for the Town Hall/Library renovations and \$2.7 for roads. Town Manager Bonnie Therrien said that she assumes that Mr. Ruhe is including the already bonded monies in his \$8 million for the Town Hall. Councilor Montinieri commented on the sidewalks along Two Rod Highway. Councilor Montinieri commented to Ms. Hunt that the tree warden is aware of the situation with the Town Park on Nott Street and has inspected the site with a consultant. Councilor Montinieri commented that she reviewed the report of the results of Wethersfield's Mastery Test scores and said that there is remarkable progress of students between the 4th and 6th grade levels, particularly at the Charles Wright School.

Chairperson Morin submitted letters from Michael DiCioccio and Robert Osgood to the Town Clerk to be entered into the record. Chairperson Morin stated that the Chief of Police has reported a large number of motor vehicle thefts recently in Wethersfield. Chief Cetran is suggesting that residents lock their vehicles in an attempt to thwart this.

Councilor Fortunato left the meeting at this time (8:25 p.m.).

Chairperson Morin commented on his concerns over the Nott Street project. He has suggested to the Town Manager that there be a meeting with the contractor, the DOT, the neighbors, and any available Council members to provide a status report and time-line for the project.

Councilor Fortunato returned to the meeting at this time (8:27 p.m.).

Councilor Montinieri left the meeting at this time (8:30 p.m.).

COUNCIL ACTION

Councilor Czernicki moved "**TO ACCEPT THE RESIGNATION OF PAUL WOODWORTH FROM THE INLAND WETLANDS AND WATERCOURSES COMMISSION, AND FROM THE CONNECTICUT RIVER ASSEMBLY**", seconded by Councilor Hemmann. All Councilors present, including the Chairperson, voted AYE. The motion passed 7-0-0.

Councilor Czernicki moved "**TO ACCEPT THE APPOINTMENT OF RONALD K. WHITEHEAD TO THE EMERGENCY MEDICAL SERVICE COMMITTEE FOR THE TERM OF SEPTEMBER 7, 2004 TO DECEMBER 31, 2006**", seconded by Councilor Adil. All Councilors present, including the Chairperson, voted AYE. The motion passed 7-0-0.

Councilor Adil moved "**TO ACCEPT THE APPOINTMENT OF HEIDI LANE AS AN ALTERNATE TO THE HISTORIC DISTRICT FOR THE TERM OF SEPTEMBER 7, 2004 TO JUNE 30, 2005; BRENDAN T. FLYNN TO THE GREATER HARTFORD TRANSIT DISTRICT FOR THE TERM OF SEPTEMBER 7, 2004 TO FEBRUARY 18, 2006; AND PAULINE RODGERS MOON TO THE INSURANCE COMMITTEE FOR THE TERM OF SEPTEMBER 7, 2004 TO JUNE 30, 2009**", seconded by Councilor Forrest. All Councilors present, including the Chairperson, voted AYE. The motion passed 7-0-0.

Economic Development and Improvement Committee Membership

Councilor Adil moved "**TO APPROVE THE PROPOSED CHANGES TO THE CODE OF THE TOWN OF WETHERSFIELD, ARTICLE XIX, ECONOMIC DEVELOPMENT AND IMPROVEMENT COMMISSION**", seconded by Councilor Forrest.

Councilor Czernicki commented that the changes are a very good idea and made the recommendation that the EDIC make every effort to hold their meetings at a time other than 12:00 noon in order to allow for greater attendance by the public.

Councilor Forrest said that he supports the changes and agrees that businesses having greater involvement in the

community is a step in the right direction.

Councilor Montinieri returned to the meeting at this time (8:34 p.m.).

Chairperson Morin stated that the EDIC had tried in the past to meet in the early evening and participation was very light; therefore they moved the meeting time to noon which provided better participation.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Amendment to Municipal Code, Section 75-5K - Use of microwaves in motels

Councilor Hemmann moved **"TO APPROVE THE ORDINANCE AMENDING CHAPTER 75 ENVIRONMENTAL CODE REGULATIONS OF THE TOWN OF WETHERSFIELD, CONNECTICUT"**, seconded by Councilor Forrest.

Town Manager Bonnie Therrien explained that Health District Director Paul Hutcheon received a request from one of the Berlin Turnpike Motel owners for approval of the installation of microwaves in motel rooms. The Town Manager said that hotels can have microwaves, but not motels. She said that more and more motels are now providing microwaves in rooms, but that Wethersfield Fire Marshall Gary Santoro has concerns over allowing this in Wethersfield. She said that Mr. Hutcheon is in attendance to answer any questions.

Councilor Czernicki asked Mr. Hutcheon if some of Wethersfield's motels are currently being used for emergency housing. Mr. Hutcheon said that the program allowing for this has been switched to other sources and he doesn't foresee that the State will go back to using the motels in Wethersfield. Councilor Czernicki asked Mr. Hutcheon if he is comfortable with the safety issues involved in all of the motels in Wethersfield, and not just those recently renovated. Mr. Hutcheon said that he is comfortable with this. Councilor Czernicki asked Mr. Hutcheon if Fire Marshall Santoro concurs with his opinions. Mr. Hutcheon said that the Fire Marshall is concerned that the microwaves could overload the electrical system, causing a fire. Mr. Hutcheon spoke with the Building Official about this and was told that the electrical system has built in safe guards to prevent overloading.

Deputy Mayor Karangekis asked Mr. Hutcheon if he is aware of long-term residents in the motels along the Berlin Turnpike. Mr. Hutcheon said that he is and that some motel rooms have been occupied for a few years. He said that one motel is occupied mainly by long-term customers. Deputy Mayor Karangekis asked about the Fire Marshall's concern about the fire hazard. Mr. Hutcheon said that the Fire Marshall's concern involved the microwave along with additional electrical appliances which may overload the electrical system and possibly result in a fire. Mr. Hutcheon restated the Building Official's opinion regarding electrical safe guards. Deputy Mayor Karangekis said that the Fire Marshall's opinion still leaves him uncomfortable.

Councilor Adil said that he agrees that microwave usage is appropriate for the motel which is being renovated and the owner making the request for approval. He does have concerns; however, for the older motels. He asked if there is anything in the Wethersfield Code stating that the Fire Marshall and Health Director would have to approve the usage of microwaves on a case-by-case basis. Mr. Hutcheon said that there is not currently anything pertaining to this in the Code, but specifics and an inspection process could be put in with the approval of the proposed ordinance.

Councilor Hemmann said that she is concerned with some of the points raised and suggested that the Fire Marshall and Building Official attend a Council meeting to answer Councilors' questions. She said that there needs to be reassurance that the facilities are safe for the residents.

Chairperson Morin suggested that the motion be tabled and that the Fire Marshall and Building Official appear before the Council to answer questions.

Councilor Fortunato asked if the owner or the individual will provide the microwave. Mr. Hutcheon said that it could be either. Town Manager Bonnie Therrien said that she prefer that the owner install the microwaves rather than individuals providing their own. Councilor Fortunato said that this is wise in terms of risk management to the owner of the property and she suggested that language be added to the ordinance giving the owner the right to make the

decision. Councilor Fortunato also suggested that there be a fee involved for an inspection of the property before any authorization can be given to allow microwaves.

Councilor Forrest moved **"TO TABLE THE MOTION TO APPROVE THE ORDINANCE AMENDING CHAPTER 75 ENVIRONMENTAL CODE REGULATIONS OF THE TOWN OF WETHERSFIELD, CONNECTICUT UNTIL THE COUNCIL MEETING OF SEPTEMBER 20, 2004"**, seconded by Councilor Czernicki. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Wethersfield Property Maintenance Code - Enforcement by Central Connecticut Health District

Town Manager Bonnie Therrien explained that the current Property Maintenance Code is enforced by the Health District and the Board of Directors has said that other member Towns of the Health District have this Code enforced by their Town employees. Enforcement of the Wethersfield Code by the Health District takes away from other duties that they should be performing instead. The Health District Board of Directors would like to give the Town of Wethersfield one year's notification that enforcement of the Property Maintenance Code will no longer be done by the Health District, but rather by the Town's Building Department.

Councilor Adil moved **"TO APPROVE THE ORDINANCE AMENDING CHAPTER 122 PROPERTY MAINTENANCE REGULATIONS OF THE TOWN OF WETHERSFIELD CONNECTICUT"**, seconded by Councilor Czernicki.

Councilor Hemmann asked what the resource implications will be with the transfer of enforcement. Town Manager Bonnie Therrien said that a few hours may need to be added to the part-time position since the Town is so busy with property maintenance code issues.

Councilor Czernicki said that she is happy to see this come before the Council and she clarified that the Town will still be able to seek out the expertise of and information from the Health District when needed. Town Manager Bonnie Therrien said that this is correct.

Councilor Adil asked Mr. Hutcheon to explain the addition of Section 122-11.E. Mr. Hutcheon explained that this paragraph addresses how the process flows during its enforcement. He said that this is language submitted by the Town Attorney. Town Manager Bonnie Therrien said that there has actually been no use of the hearing process, but that this paragraph keeps things clean and tight.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Resolution Regarding the Authorization and Submission of a Grant from the Connecticut Department of Education to the Department of Social and Youth Services and the Award of Funds from the Grant to the Department of Social and Youth Services

Town Manager Bonnie Therrien explained that this grant is in the amount of \$21,513 which will be awarded to the Youth Services Bureau.

Councilor Forrest moved **"TO APPROVE THE RESOLUTION REGARDING THE AUTHORIZATION AND SUBMISSION OF A GRANT FROM THE CONNECTICUT DEPARTMENT OF EDUCATION TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES AND THE AWARD OF FUNDS FROM THE GRANT TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES"**, seconded by Councilor Czernicki. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Councilor Adil moved **"TO TAKE OUT OF ORDER THE OTHER BUSINESS ITEMS B.3.g, B.3.h, B.3.i, B.3.j AND B.3.k"**, seconded by Deputy Mayor Karangekis. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

OTHER BUSINESS

Sister City - Coracora, Peru

Town Manager Bonnie Therrien explained that Mr. Guido Garcia, a resident of 350 Brimfield Road, has brought forward a request from the city of Coracora Peru for a sister city relationship. She said that Mr. Garcia is present if the Council has any questions.

Councilor Adil moved **"TO AUTHORIZE THE TOWN MANAGER TO EXPLORE THE FEASIBILITY OF DEVELOPING A SISTER CITY RELATIONSHIP WITH CORACORA, PERU"**, seconded by Councilor Czernicki.

Councilor Adil asked if this would be a cultural exchange. Chairperson Morin said that this is what he expects and also that it would provide the opportunity for Wethersfield school children to interact with the children in Coracora. Councilor Adil sees this as a great opportunity especially with the technology available to middle school children.

Councilor Czernicki agreed that anything done to enhance the educational process will make them better aware of their connection in the world. She would like to see the program extended to elementary and high school children and the senior population of Wethersfield as well.

Chairperson Morin commented that when he visited Wethersfield's sister city in Japan a few years ago, a lot of the artwork from Wethersfield school children was proudly displayed. He thanked Mr. Garcia for bringing this forward to the Council and asked the Town Manager to send a letter to the Mayor of Coracora, Peru to start the process.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Change Order - Webb School - Asbestos Removal

Mr. David Drake, Chairperson of the Building Committee, said that there was much more asbestos in the building than was originally thought to be, resulting in further necessary asbestos abatements.

Councilor Hemmann moved **"TO APPROVE A CHANGE ORDER INCREASE OF \$106,899 TO OSCAR'S ABATEMENT TO REMOVE HAZARDOUS MATERIALS FROM THE WEBB SCHOOL BUILDING"**, seconded by Councilor Forrest.

Councilor Hemmann asked if there is any recourse the Town has with regard to past incomplete abatement. Town Manager Bonnie Therrien said that she doubts it after so many years. Mr. Drake said that the Town may go after the consultant to get his fees back, but this remains to be seen. Councilor Hemmann said that it is frustrating to think that something was abated correctly, and it wasn't. She said it makes her wonder how many other jobs were done incorrectly.

Councilor Montinieri asked if there is a plan documenting on what was originally abated. Mr. Drake said that there is a plan of the whole school providing information on what was and wasn't abated over the years. He said that an asbestos abatement consultant went over the whole building and found abatements necessary beyond what the plan indicated. Councilor Montinieri questioned Mr. Drake about the replacement of the doors. Mr. Drake said that the issue of the doors involves the glazing on the doors.

Councilor Forrest asked Mr. Drake about the recovery of costs for the bid process. He asked if the Building Committee has discussed what types of items, mistakes, and construction costs are recoverable. Mr. Drake said that the asbestos consultant fee would probably be recoverable. Councilor Forrest said that there seems to be a pattern of problems with asbestos detection and removal. He suggested that Mr. Drake work with the Town Manager to determine what types of processes may be recoverable, because the types of change orders such as the one being proposed cause the Town to lose ground on a project.

Councilor Czernicki agreed with Councilor Forrest that the Town has lost time on the project and this should have a monetary value associated with it. She said that it would be worthwhile for the Town to attempt to make some sort of recovery of this.

Councilor Montinieri asked what the testing company has to say for themselves. Mr. Drake said that they have made no comment. He said that TRC is a quality outfit, but that they screwed up.

Chairperson Morin said that he agrees with both Councilor Forrest and Councilor Czernicki. He said that there were dollars appropriated years ago to properly abate the school and this project, which is on a tight schedule, is showing that this past abatement was done improperly. Chairperson Morin said that he fully expects that every attempt will be made to recover any possible fees appropriate.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Change Order - Silas Deane Middle School - Louvers

Councilor Forrest moved "**TO APPROVE A CHANGE ORDER INCREASE OF \$15,471.83 TO O'NEIL MECHANICAL CONTRACTOR, TO FURNISH AND INSTALL CUSTOM LOUVERS AT THE SILAS DEANE MIDDLE SCHOOL**", seconded by Councilor Hemmann.

Councilor Montinieri asked Mr. Drake to give a description of the louvers. Mr. Drake said that these louvers will insure proper installation of the heaters so that nothing has to be redone as with the Silas Deane Middle School.

Councilor Fortunato said that this was presented to the Shared Services Committee some time ago and that she supports moving forward with it.

Councilor Forrest asked if the need for the louvers is due to the improper insulation of the heating system. Mr. Drake said that it has nothing to do with the heating system, but that the original louvers in the building had to be broken out and now need to be replaced. He said that the contractor did provide some credit on the cost of the louvers.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Change Order - Physical Services - Freight Elevator

Councilor Montinieri moved "**TO APPROVE A CHANGE ORDER INCREASE OF \$41,730 TO MARTINDALE AND SALISBURY CONSTRUCTION COMPANY TO FURNISH AND INSTALL A FREIGHT ELEVATOR IN THE PHYSICAL SERVICES BUILDING**", seconded by Councilor Fortunato.

Councilor Hemmann asked if this was originally removed from the budget. Mr. Drake said that it was not removed, but was held off because the cost was originally \$100,000. The Building Committee believes that this is a good time to move forward with the elevator.

Councilor Fortunato said that she was notified that the school maintenance personnel are currently using a dolly to get supplies up to the second floor of the Physical Services building and this presents the potential for staff injuries. She said that she is pleased to see this deterred by the installation of an elevator.

Councilor Hemmann asked if the Town has a fork lift that is currently used to get things up to the second level of the Physical Services building. The Town Manager said that there is a fork lift that will continue to be used until the elevator is installed.

Councilor Fortunato said that some items have fallen off the fork lift and that it sometimes takes up to three staff members to get the supplies to the upper level.

Councilor Adil asked Mr. Drake what the difference is between a freight lift and a freight elevator. Mr. Drake said that people will not be inside a freight elevator; they put the supplies in to go up and then they walk up.

Mr. Drake stated that this will complete the project.

Councilor Forrest asked if the project completion will come in below the bond allocation. Mr. Drake said that the total

amount will be slightly below the allocation. Councilor Forrest asked the Town Manager if this will lower the Town's debt management when looking at bonds. She verified that the projections will actually be less.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Deputy Fire Chief Vehicle

Town Manager Bonnie Therrien explained that it was discussed during the budget process that eleven vehicles would be auctioned off to purchase new vehicles through the CNEF Fund. She said that of the three Deputy Fire Chief vehicles, two have been returned and the Fire Department would like to keep one of the Deputy vehicles for use by everyone in the Department.

Deputy Mayor Karangekis moved **"TO ALLOW THE FIRE DEPARTMENT TO KEEP ONE DEPUTY FIRE CHIEF VEHICLE AND TO DEDUCT THE AUCTION COST FROM THE CNEF BUDGET FOR 2004-2005"**, seconded by Councilor Czernicki.

Councilor Forrest asked if the Town will incur costs above the budget items should this motion be approved. The Town Manager said that there will not be enough funding in the CNEF Fund to pay for all of the new purchases; that she may have to come back to the Council for additional funding. Councilor Forrest asked if auction costs could be deducted from the Fire Department's budget. The Town Manager said that this could be done, but she does not wish to speak for the Fire Department. She said that the Fire Department already is requesting \$7,000 of unbudgeted funds for their Zodiac Boat replacement.

Councilor Adil asked about the budget funding for the Zodiac Boat. Town Manager Bonnie Therrien said that if the Council approves the Zodiac Boat, there may be a need in the future to transfer funds from the Contingency Account to cover the Boat.

Councilor Montinieri said that she would like to be provided with more information as to the use of the Deputy Fire Chief vehicle. Deputy Chief Mader came forward and explained that the Fire Department has had up to four support vehicles in the past. He said that two of the vehicles, dating back to 1994, have been turned in and that the cost of the lights, radios, and sirens to be transferred to the Deputy Chief's personal vehicle will need to come from the Fire Department's Operating Budget. The second vehicle requested to be retained will be used by the Staff members to respond to fire alarms and for performing Fire Department duties throughout Town and the region. The Department will use the Social Services van for groups of members attending Fire Academy training.

Councilor Adil said that he supports the motion due to the amount of compromising that the Fire Department has made.

Councilor Fortunato said that she supports the motion and asked where the vehicle will be stored. Deputy Chief Mader said that the vehicle is currently kept at his residence in Town.

Chairperson Morin said that this issue was originally discussed during the budget process and the Council voted to turn in eleven vehicles townwide in an effort to save on fuel, insurance, and repairs. He said that he supports the motion as the Deputy Chief and Fire Department staff should have an available vehicle for official use.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

BID

Zodiac Boat for the Fire Department

Town Manager Bonnie Therrien explained that after the budget process was finished, it was discovered that the existing Fire Department Zodiac boat is no longer usable and there are not funds budgeted for a replacement. She said that the Zodiac boat is used for water rescue in areas where the Fire Department's larger boat cannot reach. The Town Manager said that the total cost for the boat and required equipment is \$6,435.90 which could come out of the

Department's operating budget; however this runs the risk that by the end of the fiscal year, they will need additional funding for normal operating expenses.

Deputy Mayor Karangekis moved **"TO APPROVE THE FIRE DEPARTMENT'S PURCHASE OF A BOAT AND SPECIFIED EQUIPMENT FROM SOUND INFLATABLES, INC. IN THE AMOUNT OF \$6,435.90"**, seconded by Councilor Forrest.

Deputy Mayor Karangekis asked if the new boat is comparable to the boat that it is replacing. Deputy Fire Chief Console said that it will be identical.

Councilor Hemmann asked if Wethersfield accepted the boat which was offered by the Town of Rocky Hill. Town Manager Bonnie Therrien said that Wethersfield did accept the boat, which is different from the Zodiac type, and is being used by the Harbormaster. Deputy Chief Console said that the boat from Rocky Hill is not easily portable from one water area to another.

Councilor Montinieri asked if the Zodiac boat is available used. Deputy Chief Console said that this is not recommended and that the \$6,435.90 is for a new boat.

Councilor Forrest asked why it is not recommended to purchase a used Zodiac boat, especially since the one Wethersfield currently has is eighteen years old. Deputy Chief Console said that this is for safety and maintenance reasons. Councilor Forrest asked if a thorough inspection would be performed on a used boat. Deputy Chief Console said that it would need to be sent to a specialist who deals with this type of vehicle. Councilor Forrest asked the Town Manager if there is a market for used Zodiac boats. She said that in response to the Council's apparent suggestion that this boat could be purchased for less, she could look into other vendors of this type of boat.

Councilor Montinieri said that normally the Council is provided with information on a number of different vendors and prices and she would feel more comfortable knowing that there was some "shopping around" done for the boat. The Town Manager said that the prices given to the Deputy Fire Chief were all for "Zodiac" boats and that there could be another similar type of boat to look into. The Deputy Chief warned to make sure that an equitable comparison is made.

Councilor Forrest asked what the significance of the Zodiac boat is. The Deputy Chief said that it is a rubber raft that can easily get into a body of water. He said that there are different grades of this type of boat and that the Fire Department would need either the commercial or military grade.

Councilor Fortunato asked how many times the Zodiac boat has been used by the Fire Department for a rescue. Deputy Chief Console said that it has been used numerous times for ice rescue in the Winter. In total, it is used approximately twelve times each year. Councilor Fortunato said that an option to be considered is to seek donations from foundations for the purchase of the boat. The Deputy Fire Chief said that this has never been done because the Department is required to obtain specs from vendors and bring them back to the Town Manager. Councilor Fortunato said that this could still be done and then seek donations for the financing. Deputy Chief Console said that this has not been considered.

Councilor Czernicki asked Deputy Chief Console if there is another brand of boat that will fill the required specifications. The Deputy Chief said that there is one that may provide the same specs. Councilor Czernicki suggested that the proper bid process take place for the purchase of the boat. She asked if the Zodiac boat, in going out twelve times per year, is used in tandem with the other Fire Department boat. Deputy Chief Console said that the Zodiac boat is used each time the Department's larger boat is used because the Zodiac boat can get into places that the larger boat cannot.

Deputy Mayor Karangekis assured the Council that, in his experience as Police Chief, he has seen that the Zodiac boat is a significant need of the Fire Department.

Councilor Adil moved **"TO TABLE THE FIRE DEPARTMENT'S PURCHASE OF A BOAT AND SPECIFIED EQUIPMENT FROM SOUND INFLATABLES, INC. IN THE AMOUNT OF \$6,435.90"**.

Chairperson Morin said that he is uncomfortable with tabling the item since the current boat is unusable. He said that he feels that the amount saved by going with another boat will not be significant and he supports the purchase of the boat for public safety reasons.

Councilor Adil withdrew his motion.

Councilor Czernicki asked if Rocky Hill and Glastonbury have boats comparable to the Zodiac boat. Deputy Chief Console said that they do not. Councilor Czernicki asked if Wethersfield responds to calls from Rocky Hill and Glastonbury where the Zodiac boat will be needed. Deputy Chief Console said that Wethersfield does respond to these calls. Councilor Czernicki asked if these other Towns are charged for this service. Deputy Chief Console said that the other Town's are not charged for this service. Town Manager Bonnie Therrien said that the Towns share various pieces of equipment between them.

Deputy Chief Console said that he looked at other brands of the Zodiac boat and the boat recommended is the right boat for the Department. The Zodiac brand has served the Department well with the current boat going well beyond its life expectancy. He said that the purchase of the boat can be covered out of the Fire Department's Operating Budget and they will try hard not to have to come back to the Council for funds later in the fiscal year.

Councilor Hemmann asked what the delivery time for the boat will be. Deputy Chief Console said that the boat is in stock at this time.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

UNFINISHED BUSINESS

Extension of Summer Hours - Physical Services

Town Manager Bonnie Therrien said that she received a memorandum from Assistant Public Works Director Jim McDonald stating that there is enough lighting early in the morning at the Town Garage to prepare the trucks to begin work at 7:00 a.m. She said that the Town Manager of Rocky Hill informed her that Rocky Hill utilizes the "summer schedule" year round and it saves them money on overtime and allows the staff to complete work at the schools before the school day begins.

Councilor Montinieri moved **"TO AUTHORIZE THE TOWN MANAGER TO EXTEND THE SUMMER HOURS FOR PHYSICAL SERVICES EMPLOYEES THROUGH THE END OF DAYLIGHT SAVINGS TIME, OCTOBER 31, 2004"**, seconded by Deputy Mayor Karangekis.

Councilor Hemmann said that there is still a lot of daylight after 2:30 p.m. and asked if some of the overtime due to leaf pickup could be done after this time during the week. She said that she would rather see the hours of 7:00 a.m. - 3:00 p.m. instead of 6:30 a.m. - 2:30 p.m. Town Manager Bonnie Therrien said that this could be considered.

Councilor Czernicki said that daylight time is being lost each day currently and that sunrise was at 6:23 a.m. this morning. She said that by the end of September, sunrise will be closer to 6:45 a.m. Although the Physical Services garage is well lit, Councilor Czernicki is concerned about safety issues and agrees with Councilor Hemmann that the hours of 7:00 a.m. - 3:00 p.m. would be better. Councilor Czernicki stated that if the Physical Services employees feel so strongly about extending the summer hours, they should consider making this a part of their next contract negotiations.

Chairperson Morin said that he was very interested to hear Rocky Hill's Town Manager say that their year-round system saves their Town a substantial amount of money. He supports the motion and agrees with Councilor Czernicki that this is something that should be worked into the next contract negotiations.

All Councilors present, including the Chairperson, voted AYE. Councilor Hemmann and Councilor Czernicki voted NAY. The motion passed 6-2-0.

OTHER BUSINESS

Setting Public Hearing Date - State Small Cities Grant

Town Manager Bonnie Therrien explained that the Town will be applying for a \$300,000-\$350,000 Small Cities Grant to perform a Town wide housing rehab program. She said that a public hearing must be held before application can be made.

Councilor Czernicki moved **"TO AUTHORIZE THE TOWN MANAGER TO ADVERTISE AND HOLD A COMMUNITY NEEDS PUBLIC HEARING ON OCTOBER 7, 2004 AT 7:00 P.M. IN PREPARATION FOR THE SMALL CITIES PROGRAM GRANT APPLICATION"**, seconded by Councilor Fortunato. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Local Law Enforcement Block Grant

Town Manager Bonnie Therrien explained that the Town is eligible for a \$6,000 U.S. Department of Justice Local Law Enforcement Block Grant. Of the total amount \$3,000 is for bike patrols and \$3,000 is for equipment including stop stick and taser training equipment and night vision goggles. She said that the application has been submitted, but should the Council not approve of it, she can withdraw the application.

Deputy Mayor Karangekis moved **"TO AUTHORIZE THE TOWN MANAGER TO SIGN THE STATE OF CONNECTICUT LOCAL LAW ENFORCEMENT BLOCK GRANT APPLICATION AND TO ACCEPT THE \$6,000 LOCAL LAW ENFORCEMENT GRANT FOR COMMUNITY POLICING OVERTIME AND EQUIPMENT FOR THE POLICE DEPARTMENT"**, seconded by Councilor Adil. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Waiver of Fees - Intercommunity Mental Health Hartford Marathon

Town Manager Bonnie Therrien explained that a marathon fundraiser was held on August 22, 2004 for the Inter-Community Mental Health Group and it is being requested that the fees of \$1,150.98 for the Police and \$449.64 for Physical Services be waived. She said that the ruling is that 50% be waived for non-profit groups and that no precedence has been set to waive more than this.

Councilor Adil moved **"TO WAIVE 50% OF PHYSICAL SERVICES AND POLICE FEES IN THE AMOUNT OF \$800.31 FOR THE INTERCOMMUNITY MENTAL HEALTH 5K ROAD RACE/WALK HELD ON AUGUST 22, 2004"**, seconded by Councilor Montinieri.

Councilor Czernicki asked the Town Manager if she was aware before the marathon that this request would be coming. Town Manager Bonnie Therrien said that she was not approached on the subject. She said that the Departments assumed that the fees would be waived. Councilor Czernicki asked what other Towns do in this situation. Town Manager Bonnie Therrien said that they normally do not offer a complete waiver. Councilor Czernicki asked the Town Manager if she knows how much was earned by the road race for the Intercommunity Mental Health Group. Town Manager Bonnie Therrien said that she does not know the amount. Councilor Czernicki said that she is comfortable with the motion; however she has a problem with the fact that the Town was not approached prior to the event that there may be discussion regarding the waiver of the fee.

Councilor Hemmann asked if requests from other organizations have been waived. Town Manager Bonnie Therrien said that the Keane foundation was charged 50% back in June.

Councilor Fortunato said that she supports the motion; however she is concerned that this is planned to be an annual event held in Wethersfield. She said that this organization serves six other Towns and it should be suggested to the Intercommunity Mental Health Group that these other Towns also be approached to help underwrite the costs of the event.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Therapeutic Recreation Grants

Town Manager Bonnie Therrien explained that the Town has applied for a grant of \$5,000 for the enhancement of the Special Olympics program and \$7,078 for vocational education training for the therapeutic teens at Mill Woods.

Councilor Forrest moved **"TO AUTHORIZE THE APPLICATION TO THE CONNECTICUT COUNCIL ON DEVELOPMENTAL DISABILITIES AND THE ACCEPTANCE OF A \$5,000 GRANT FOR THE ENHANCEMENT OF THE SPECIAL OLYMPICS PROGRAM AND FOR A \$7,078 GRANT FOR A VOCATIONAL TRAINING PROGRAM FOR THERAPEUTIC RECREATION TEENS AT MILL WOODS CONCESSION STAND"**, seconded by Deputy Mayor Karangekis. All Councilors present, including the Chairperson, voted AYE. Councilor Fortunato ABSTAINED. The motion passed 7-0-1.

Budget Transfer - 2003 Fiscal Year - Town Attorney Fees

Town Manager Bonnie Therrien explained that on June 7, 2004 the Council voted to approve a transfer of funds from the contingency account, and this amount needs to be amended to cover a difference in the balance of the contingency account.

Councilor Fortunato moved **"TO AMEND THE JUNE 7, 2004 APPROVED TRANSFER OF FUNDS FROM CONTINGENCY TO THE TOWN ATTORNEY ACCOUNT AS FOLLOWS: TRANSFER \$32,475 FROM CONTINGENCY TO THE TOWN ATTORNEY ACCOUNT"**, seconded by Councilor Forrest.

Councilor Adil clarified that this is from the 2003/2004 budget. Town Manager Bonnie Therrien said that this is correct.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Budget Transfer - 2003 Fiscal Year - Building, Engineering, and Planning

Town Manager Bonnie Therrien explained that this is a transfer between three departments to make sure that their accounts for the 2003/2004 fiscal year are level. She said that the majority amount of \$4,000 is due to Michael Turner becoming the Director of Public Works which had not been budgeted for.

Councilor Adil moved **"TO TRANSFER FISCAL YEAR 2003/2004 FUNDS FROM BUILDING INSPECTION TO ENGINEERING AND FROM BUILDING INSPECTION TO PLANNING AND ZONING COMMISSION IN ACCORDANCE WITH THE APPROPRIATE TRANSFER FORMS"**, seconded by Councilor Montinieri.

Councilor Czernicki said that she was aware that Mr. Turner's title of Director of Public Works was given on a trial basis. Town Manager Bonnie Therrien said that this is correct. Councilor Czernicki asked if he is still in the position on a trial basis.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

BIDS

Police Vehicles

Town Manager Bonnie Therrien explained that the Town has the opportunity to obtain two new Police vehicles in the 2004/2005 budget year.

Councilor Montinieri moved **"TO AWARD THE BID FOR TWO POLICE CRUISERS TO WARNOICK AUTOMOTIVE, INC. D/B/A/ WARNOCK FORD AT A COST NOT TO EXCEED \$48,656"**, seconded by Councilor Czernicki. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Sand for Winter

Town Manager Bonnie Therrien explained that normally the award is given to the top two or three bidders in case someone runs out or cannot deliver in a timely manner. She said that the proposed companies have been used by the Town before and have worked out well.

Councilor Czernicki moved **"TO AWARD THE BID FOR WASHED AND SCREENED SAND FOR ROADWAYS TO MACCLAIN TRUCKING AND D.W. TRANSPORT & LEASING AT A COMBINED COST NOT TO EXCEED \$20,000"**, seconded by Councilor Forrest.

Chairperson Morin suggested that the Town consider its options regarding the upcoming expenses of the required reclaiming of sand due to Phase II of the Stormwater Regulations.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Salt for Winter

Councilor Adil moved **"TO AWARD THE BID FOR SALT FOR ROADWAYS TO AMERICAN ROCK SALT, MORTON SALT, AND INTERNATIONAL SALT AT A COMBINED COST NOT TO EXCEED \$40,000"**, seconded by Councilor Hemmann. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Sidewalk Construction and Repair

Councilor Fortunato moved **"TO AWARD THE BID FOR SIDEWALK CONSTRUCTION AND REPAIR TO WESPRO, LTD AT A COST NOT TO EXCEED \$54,575"**, seconded by Councilor Czernicki.

Councilor Adil asked the Town Manager why only one bid was submitted. She said that she does not know why and will provide information in the next Town Manager's Report. Councilor Adil said that the original budgeted amount was \$79,000 and asked if there will be less work as a result of the reduced amount. Town Manager Bonnie Therrien said that this is correct.

Councilor Forrest asked if it is possible to re-bid this item or if there is a timeframe that prohibits this. Town Manager Bonnie Therrien said that it is possible to table the item and she can contact other previous bidders to find out why they did not participate in the current bid.

Councilor Forrest said that he likes the idea of re-bidding this item.

Chairperson Morin said that he is concerned that this bidder is close to \$25,000 higher than the budgeted amount for the scope of the work to be done. This will result in substantially less sidewalk work and repair.

Councilor Adil moved **"TO TABLE THE BID FOR SIDEWALK CONSTRUCTION AND REPAIR"**, seconded by Councilor Hemmann. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

GPS Survey Equipment

Town Manager Bonnie Therrien explained that, as a part of Federal Stormwater Phase II, the Council has approved GPS Survey Equipment to comply with some of the requirements.

Councilor Czernicki moved **"TO AWARD THE BID FOR THE PURCHASE OF GPS SURVEY EQUIPMENT TO THE STATE CONTRACT VENDOR, KEYSTONE PRECISION INSTRUMENTS AT A COST NOT TO EXCEED \$9,955"**, seconded by Councilor Forrest.

Councilor Montinieri asked if it is possible to share this expense with another Town. The Town Manager said that this may be possible and she could find out if Town can share equipment.

Councilor Forrest asked the Town Manager if there is a time frame dictating the Stormwater Phase II. The Town

Manager said that the implementation needs to begin.

Councilor Czernicki moved **"TO TABLE THE BID FOR PURCHASE OF GPS SURVEY EQUIPMENT"**, seconded by Deputy Mayor Karangekis. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Councilor Montinieri moved **"TO ADD TO THE AGENDA THE ITEM TO SEND TO PUBLIC WORKS FOR THEIR RECOMMENDATIONS, THE CRITERIA FOR OPEN SPACE DRAFTED BY THE CONSERVATION COMMISSION"**, seconded by Councilor Adil. All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

Councilor Montinieri moved **"TO REFER TO PUBLIC WORKS FOR THEIR RECOMMENDATIONS, THE CRITERIA FOR OPEN SPACE DRAFTED BY THE CONSERVATION COMMISSION"**, seconded by Councilor Forrest.

Councilor Montinieri stated that once the recommendations are received from Public Works, the Conservation Commission can begin to seek funding from the State.

All Councilors present, including the Chairperson, voted AYE. The motion passed 8-0-0.

ORDINANCES, RESOLUTIONS, APPOINTMENTS FOR INTRODUCTION

RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A 401 MONEY PURCHASE PLAN

Account Number 10

RESOLUTION OF BONNIE L. THERRIEN

WHEREAS, the Town of Wethersfield has employees rendering valuable services; and

WHEREAS, the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, the Town of Wethersfield desires that its money purchase retirement plan be administered by the ICMA Retirement Corporation and that the funds held under such plan be invested in the ICMA Retirement Trust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans:

NOW THEREFORE BE IT RESOLVED that the Town of Wethersfield hereby establishes a money purchase retirement plan (the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust, pursuant to the specific provisions of the Adoption Agreement (executed copy attached hereto).

The Plan shall be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

BE IT FURTHER RESOLVED that the Town of Wethersfield hereby executes the Declaration of Trust of the ICMA Retirement Trust, attached hereto, intending this execution to be operative with respect to any retirement or deferred compensation plan subsequently established by the Town of Wethersfield, if the assets of the plan are to be invested in the ICMA Retirement Trust.

BE IT FURTHER RESOLVED that the Town of Wethersfield hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in the ICMA Retirement Trust; and

BE IT FURTHER RESOLVED that the Director of Finance shall be the coordinator for the Plan; shall receive reports, notices, etc, from the ICMA Retirement Corporation or the ICMA Retirement Trust; shall cast, on behalf of the Town of Wethersfield, any required votes under the ICMA Retirement Trust; may delegate any administrative duties relating to the Plan to appropriate departments; and is authorized to execute all necessary agreements with the ICMA

Retirement Corporation incidental to the administration of the Plan.

RESOLUTION REGARDING THE AUTHORIZATION AND SUBMISSION OF A GRANT FROM THE CAPITAL AREA SUBSTANCE ABUSE COUNCIL TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES AND THE AWARD OF FUNDS FROM THE GRANT TO THE DEPARTMENT OF SOCIAL AND YOUTH SERVICES

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WETHERSFIELD that Bonnie Therrien, Town Manager, and Nancy Stilwell, Director of Social and Youth Services are hereby authorized to make, execute and approve on behalf of the Town of Wethersfield, a contract between the Capital Area Substance Abuse Council and the Town of Wethersfield Department of Social and Youth Services. Said contract shall be in the amount of \$4,245 for programs to increase public awareness and prevention of alcohol, tobacco, and other drug abuse for fiscal year 2004-2005.

MINUTES

Councilor Forrest moved **"TO ACCEPT THE MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2004"**, seconded by Councilor Hemmann. All Councilors present, including the Chairperson, voted AYE. Councilor Czernicki ABSTAINED. The motion passed 7-0-1.

Councilor Adil moved **"TO ACCEPT THE MINUTES OF THE SPECIAL MEETING OF AUGUST 18, 2004"**, seconded by Councilor Forrest.

Councilor Hemmann amended the minutes to indicate that she was present at the meeting at 6:15 p.m.

All Councilors present, including the Chairperson, voted AYE. Councilor Hemmann ABSTAINED. The motion passed 7-0-1.

Councilor Montinieri moved **"TO ACCEPT THE MINUTES OF THE SPECIAL MEETING OF AUGUST 30, 2004"**, seconded by Councilor Forrest. All Councilors present, including the Chairperson, voted AYE. Councilor Hemmann ABSTAINED. The motion passed 7-0-1.

ADJOURNMENT

At 10:15 p.m., Councilor Czernicki moved **"TO ENTER INTO EXECUTIVE SESSION"** seconded by Councilor Adil. All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

The following were in attendance at the Executive Session: Councilors Adil, Czernicki, Forrest, Fortunato, Hemmann, Montinieri, Deputy Mayor Karangekis, Chairperson Morin, and Town Manager Bonnie Therrien. No votes were taken during the Executive Session.

At 10:36 p.m., Councilor Adil moved **"TO ENTER BACK INTO THE REGULAR MEETING"** seconded by Deputy Mayor Karangekis. All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

At 10:36 p.m., Councilor Czernicki moved **"TO ADJOURN THE MEETING"** seconded by Councilor Fortunato. All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Dolores G. Sassano
Town Clerk

Approved by vote of Council 9/20/04