

[NOTE: These minutes are made available to the public prior to Town Council acceptance.]

## JULY 14, 2004 SPECIAL MEETING

The Wethersfield Town Council held a special meeting on Wednesday, July 14, 2004 at 6:30 p.m. in the Council Chambers of the Town Hall.

Present: Councilors Adil, Cascio, Czernicki, Forrest, Fortunato, Hemmann, Montinieri, Deputy Mayor Karangekis and Chairperson Morin.

Also present: Bonnie Therrien, Town Manager, and Sandra Wieleba, Assistant Town Clerk.

All stood for the pledge of allegiance to the flag which was led by Councilor Forrest.

Chairperson Morin indicated the purpose of this special meeting was to discuss the potential for bond referendum projects for the November election. He introduced Terry Larson, Financial Advisor from Webster Bank.

Terry Larson, Financial Advisor presented the following information for projects already authorized but not currently bonded and what the impact would be if the Town were to approve a number of projects under consideration. She developed a model in order to assist in determining the impact financially. The Town has the ability to issue Bond Anticipation Notes (BANs) which can be rolled over for a period up to eight (8) years annually as long as the Town makes a 5% pay down in the third year. Another method used to finance debt is to issue pure bonds from one (1) year to 20 years. Bonds can be structured in which principal can be deferred in the first two years and a payment schedule can be worked out as to when the Town wishes to make a bond payment. Ms. Larson presented the capital projects as follows:

### **BANs maturing 2/15/05**

Police facility, communications system, Town Hall (1999)	\$1,200,000
Silas Deane Middle School (2001)	500,000
Webb School, Stillman Building, Physical Services	<u>3,800,000</u>
	\$ 5,500,000

### **Balance of Authorized but Unissued**

Drainage (1993)	880,428
Police facility, communications system, Town Hall (1999)	975,000
Silas Deane Middle School (2001)	275,000
Webb School, Stillman Building, Physical Services	<u>3,412,974</u>
	\$ 5,543,402

### **Under Consideration**

Roads	3,000,000
Phase I of Millwoods Park renovations	4,100,000
Sidewalk repairs	100,000
Open space	1,000,000
Roofs, windows, heating and cooling, etc. - Town buildings	<u>2,000,000</u>
	<u>\$10,200,000</u>

**Total** \$21,243,402

**Rounded for bonds** \$21,250,000

**Scenario 1**

Bonds for Current Capital Projects	\$ 5,500,000
Outstanding BANs	<u>5,550,000</u>
Bonded in 2005	<u>\$11,050,000</u>

**Scenario 2**

Bonds for Current Capital Projects		
Bonds for Proposed Projects		\$11,050,000
Cash flow needs in 2/05 bond issue		
Roads	1,000,000	
Millwoods Park	1,100,000	
Sidewalk repairs	100,000	
Open space	--	
Roofs, windows, etc.	1,000,000	
		<u>3,200,000</u>
Bonded in 2005		14,250,000
Balance of proposed projects bonded in 2007		<u>7,000,000</u>
		<u>\$21,250,000</u>

**Scenario 1 -- \$11,050,000 current capital projects only****Assumptions**

Term = 20 years  
Interest rate = 5.0% (75 bps. Over current marked)  
Grand list annual growth = 0.5%  
Annual growth in budget expenditures = 7%  
Population = 26,390 (2002 figure)

**Mill Rate Impact for Net Debt**

FYE	Mill Rate	Change	Total DS
2004	1.65	--	\$2,403,624
2005	1.39	-0.26 (revaluation 10/1/03)	2,715,272
2006	1.92	0.53	3,777,492
2007	1.86	-0.06	3,675,610
2008	1.80	-0.06	3,567,245
2009	1.74	-0.06	3,464,367
2010	1.62	-0.12	3,240,094
2011+		decline continues	

**Bond Balance**

Increases from \$25.5 million in fye 2004 to \$34.6 in peak year fye 2005  
Debt limitation as of 6/30/02 audit is \$328.7 million.  
Wethersfield would be at approximately 10% in peak year fye 2005  
National benchmark considers anything near 50% as excessive.

**Debt Ratios**

Debt per capita

**Increases from \$965 in fye 2004 to \$1,311 in peak year fye 2005**

National benchmark for medium is \$900-\$1,500

**Debt as % of full market value**

Increases from 1.22% in fye 2004 to 1.24% in peak year 2005

National benchmark for low is <2%

**Debt Service as % of budget expenditure**

Increases from 4.3% in fye 2004 to 5.8% in peak year fye 2006

National benchmark for low is 0-7%

**Scenario 2 -- \$21,250,000 including proposed capital projects**

**Assumptions**

Term = 20 years

Interest rate = 5.0% (75 bps. Over current marked)

Grand list annual growth = 0.5%

Annual growth in budget expenditures = 7%

Population = 26,390 (2002 figure)

**Mill Rate Impact for Net Debt**

<b>FYE</b>	<b>Mill Rate</b>	<b>Change</b>	<b>Total DS</b>
2004	1.65	--	\$2,403,624
2005	1.39	-0.26 (revaluation 10/1/03)	2,715,272
2006	2.09	0.70	4,097,492
2007	1.86	-0.07	3,987,610
2008	1.80	0.28	4,571,245
2009	1.74	-0.07	4,442,867
2010	1.62	-0.14	4,019,094
2011+		decline continues	

**Bond Balance**

Increases from \$25.5 million in fye 2004 to \$39.5 in peak year fye 2007

Debt limitation as of 6/30/02 audit is \$328.7 million.

Wethersfield would be at approximately 12% in peak year fye 2005

National benchmark considers anything near 50% as excessive.

**Debt Ratios**

Debt per capita

Increases from \$965 in fye 2004 to \$1,495 in peak year fye 2007

National benchmark for medium is \$900-\$1,500

**Debt as % of full market value**

Increases from 1.22% in fye 2004 to 1.40% in peak year 2007

National benchmark for low is <2%

**Debt Service as % of budget expenditure**

Increases from 4.3% in fye 2004 to 6.3% in peak year fye 2006

National benchmark for low is 0-7%

Ms. Larson cautioned the Town stating that Connecticut had the highest per capita income so the national benchmark was not necessarily a good guide for what other States are doing and their ability to bond.

Councilor Czernicki asked if the debt at full market value was relative to the country or just for Connecticut specifically. Ms. Larson said if the Town was under 2% there would be no reason to be concerned. Councilor Czernicki asked what scenario #2 would mean to the Town's bond rating. Ms. Larson said she was comfortable with this scenario. She further stated that debt management was a quarter of the rating and that the Town's debt was very low in the eyes of the industry and the analyst. She said the industry would be interested to see that the Town was managing its debt and did not view low debt as necessarily being positive. If the Town had low debt because it deferred improvements that needed to be done, it would be viewed as being negative. She felt the Town needed to avoid peaks and valleys in its debt management and the industry would rather see a measured approach to funding infrastructure improvements.

Councilor Adil asked if the scope of a project was important to a bond company like Standards & Poor's. Ms. Larson did not feel that the rating agencies spent much time determining if a Town selected the correct project first but rather was interested in seeing the multi-year plan in which the Town has identified its plans for the next five to ten years and how it was proposing to finance it. The Town needed to determine the priority when determining what projects needed to be accomplished. She said to use the rule of thumb was to determine the useful life of the particular improvement. For instance bonding of a roof which normally lasts 20 years would not be bonded for 20 years but rather for a shorter time period unlike renovations to a school or Town Hall. Internal schedules are determined by each project which will provide a maturity schedule for the aggregate for the bond. The economy and what was going on with the local budget needs to be taken into consideration. This year many Towns were using bonding for capital projects than in the past when Towns put aside funds in their capital improvement budgets. Councilor Adil asked about bonding for a particular dollar amount and not encumbering it for many years and whether it would be positive or negative. Ms. Larson stated the Town had to spend its money within a certain timeframe due to IRS regulations. She advised communities to borrow money when it needed it. She stated it was expensive to issue a bond and could cost between \$500 to \$100,000 and that it made sense to aggregate the projects and issue a \$10 million bond rather than a \$3 million bond this would also result in a better interest rate. A debt management plan helps to manage the impact. She explained that she needed to know the concerns of the Town when issuing bonds such as the impact on the mill rate. A model could be put together in order to illustrate the impact on the mill rate as a result of the debt.

Councilor Fortunato asked for clarification regarding interest if the money were not used within two years. Ms. Larson explained the interest that had to be rebated came about when a bond was issued. She used the example of issuing an \$11,000,000 bond and that the Town would have to spend 10% of its money within 6 months; within one year 45% had to be spent and within 18 months 75% had to be spent and within 2 years 100% had to be spent. If 100% was not spent, whatever was left, the Town would have to restrict the interest that it could earn on this investment to a rate below that which the Town was paying in interest expense. She felt the Town should plan on being in the bond market every 2-3 years due to its size and capital projects that needed to be accomplished. Municipal agencies have the option to use its notes for projects and then bond the remainder of the project.

In response to Councilor Fortunato's question what would be the maximum amount the Town should bond, Ms. Larson referred to scenario #2 and asked if the Town would consider a tax increase of seven tenths of a mill in one year for debt service. She said it was not uncommon when a Town does capital improvements to see a tax increase. She supported good communication with the taxpayers when determining what needed to be done through bonding.

Councilor Fortunato mentioned that the Town had not been able to maintain its buildings and the need to break this cycle and not have to bond for these types of issues 10-15 years down the road. Ms. Larson said the best way to address this is to put together more forward thinking for a long-range plan when putting together capital improvement plans. This is done between 5-10 years in the future with 5 years being the minimum.

Councilor Forrest asked if the Town needed to increase its fund balance. Ms. Larson indicated she would need to know what the fund balance was right now. Councilor Forrest asked if the Town incurred more debt should it increase its fund balance. Ms. Larson indicated it was connected in some ways. She further stated that rating agencies wanted to see a Town with this amount of credit closer to a double digit number. She mentioned when the State reneged on giving Towns their grants in the middle of last fiscal year, the rating agencies were not expecting this. They then felt they could no longer rely upon State grants coming in to the Town. Councilor Forrest confirmed the Town's fund balance would reflect upon its bond rating and interest rate on its bonds. Ms. Larson indicated when purchasing open

space the Town had to identify the parcel of land it wished to buy before it could bond the money. The Town can obtain authorization to bond after following Section 8-24 and following the terms of its Charter. It takes 6-8 weeks to issue a bond and ten days to issue a note when purchasing open space.

Town Manager Therrien asked how much time the Town had to spend bond money. Ms. Larson indicated it would depend upon the terms of the Charter which was three years. After three years the authorization would be void and the Town would have to go out and receive another bond authorization again. The bonds cannot be issued until the Section 8-24 is done by Planning & Zoning and the Town Council.

Kathy Bagley, Director of Recreation & Parks, presented the Master Plan for Mill Woods Park - Phase 1 as recommended by the Advisory Recreation and Parks Board.

<b>Facility</b>	<b>Cost</b>	<b>Totals</b>
<b>PHASE 1 - A</b>		
Soccer #1	261,500	
Lighted Little League Field	256,000	
Utilities for Soccer and Little League Fields	300,000	
Subtotal	817,500	
Contingency 10%	81,750	
Escalation 5%	44,963	
Project costs 15%	141,632	
<b>Phase 1 - A subtotal</b>		<b>1,085,844</b>
<b>PHASE 1 - B</b>		
Beach (drainage/canopies)	140,000	
Walks/Nature Trails/Boardwalk	80,000	
Soccer Field #2/Football	210,000	
Minor Little League Field #1	129,500	
Minor Little League Field #2	115,000	
Restroom #1 (concession by pool)	75,000	
Tennis parking	81,000	
Subtotal	830,500	
Contingency 10%	83,050	
Escalation 5%	45,678	
Project costs 15%	143,884	
<b>Phase 1 - B subtotal</b>		<b>1,103,112</b>
<b>PHASE 1 - C</b>		
Entrance & entrance road	541,000	
Moeller Parking	75,000	
Bathhouse Road and Northwest Parking	379,000	
East Access Road & Parking	450,500	
Subtotal	1,445,500	
Contingency 10%	144,550	
Escalation 5%	79,503	

Project costs 15%	250,433	
<b>Phase 1 - C subtotal</b>		<b>1,919,985</b>
<b>PHASE 1 - (A, B &amp; C)</b>		
Subtotal	3,093,500	
Contingency 10%	309,350	
Escalation 5%	170,143	
Project Costs 15%	535,949	
<b>PHASE 1 - A, B &amp; C Total</b>	<b>4,108,941</b>	<b>4,108,941</b>

Councilor Adil asked if the utilities would cover just two projects or expand so that when other phases come into play it will be in place. Ms. Bagley said the two fields are the farthest ones out in the park. The lighted little league field is adjacent to the lighted softball fields at one end of the park and the soccer field is the far soccer field on the upper field. It will be only a matter of connecting in as each facility is built. Councilor Adil asked if the projects included automatic sprinklers. Ms. Bagley confirmed it would include water for irrigation and electricity for operations at both ends.

Councilor Czernicki asked if any applications for Grants for Phase 1-A have been obtained and if any awarding of Grants has occurred for either project. Ms. Bagley indicated that they haven't. Councilor Czernicki asked if she intended to apply for any Grants for these two projects. Ms. Bagley said a group was working on fund raising plans. Little League has brought to her attention that there are Grants through the Little League Association and they could try for the soccer field through USA Soccer. Councilor Czernicki asked if she was anticipating Grant applications. Ms. Bagley confirmed they are looking to apply but are not at that stage yet. Councilor Czernicki mentioned a letter from Peter Gardow asking what the monetary gap for the Nature Center was at this time. Ms. Bagley said as of June 11th the Friends of the Nature Center had not reported the status of their fund-raising. She estimated an \$87,000 shortfall for the construction. Councilor Czernicki referred to Scenario #2, whereby the Town would still be short of funds for Phase 1-A and this does not include the \$87,000 for the Nature Center. Ms. Bagley said she would like to review the numbers and will provide an update to her. Councilor Czernicki asked what she anticipated in receiving in the form of Grant Awards and if it would be close to the \$87,000. Ms. Bagley was not sure but would look into this. Town Manager Therrien indicated the Little League might make a contribution if the Town matched it. Ms. Bagley confirmed and thought it would \$5,000 from Little League and Soccer and they would be willing to work with the Town on this. She said that she will look into this also.

Councilor Cascio mentioned a proposed sidewalk from Prospect Street to the bathhouse and mentioned the potential safety issue. Ms. Bagley indicated this issue was not discussed by the subcommittee as they were concentrating on the two fields. She mentioned that they might not wish to put in a new sidewalk until the road reconstruction was finalized.

Councilor Hemmann asked if the road reconstruction was part of a Grant. Town Manager Therrien indicated the Town did not receive this Grant.

Councilor Montinieri asked for clarification on the above list. Ms. Bagley indicated that if the committee did not receive the full amount, the current listing is the priority order of projects they wished to see accomplished. Councilor Montinieri asked if the Nature Center would fall under Phase 1-A. Ms. Bagley indicated that when the Park Board submitted its capital improvement plans the Moeller Home and Mill Woods Master Plan were at the top of the list for their priorities.

Chairperson Morin felt it was important to have the Council's consideration to move forward prior to obtaining Grants. He felt if the Town were committed to this project, the Little League would financially support this project. He was concerned with the amount of blacktop used for each project and asked if the Committee would look at alternative resources such as porous materials.

Michael Turner, Director of Public Works came before the Council and reviewed recommendations for bond referendum projects.

**Town Buildings**

	<b>Est. Cost</b>
<b>Roof Replacements</b>	
Town Hall/Library Roof replacement	300,000
Firehouse #1 roof replacement	53,000
Standish House	35,000
Wethersfield High School Café	187,000
Hanmer School N. Wing	238,000
Misc roof repairs	<u>25,000</u>
	<b>838,000</b>
<b>HVAC Upgrades</b>	
Town Hall/Library Boiler	200,000
Olson House boiler	15,000
Old garage	20,000
WHS Pool	<u>150,000</u>
	<b>385,000</b>
<b>Window Replacement Projects</b>	
Town Hall/Library (not curtain wall)	300,000
Wethersfield High School	400,000
Physical Services HQ	50,000
Firehouse 1	<u>51,000</u>
	<b>801,000</b>
<b>Misc. Repairs</b>	
Handicap Accessibility Little Red School House	15,000
Vol. Ambulance HQ replace siding	30,000
Town Council Chamber improvements as EOC	15,000
Olson House structural	<u>80,000</u>
	<b>140,000</b>
<b>Total this category</b>	<b>\$2,164,000</b>

Mr. Turner mentioned that the Chairperson from the Capital Improvements Committee, Les Cole was in the audience if the Council had any questions. In response to Councilor Hemmann's question, Mr. Turner said the Olson House roof was not large enough to be included in the capital budget. Councilor Hemmann asked if it appeared under miscellaneous roof repairs. Mr. Turner indicated that it would not. He felt it would cost \$10,000 - \$15,000 and was not sure when it would be done or where it was in its life span. Councilor Hemmann wished to look to see what else is needed to be done throughout Town and how this fits into debt management.

Councilor Fortunato asked if the windows at the High School would be reimbursable from the State. Mr. Turner felt it had to be there more than 20 years and that some were replaced during the last renovations project. Councilor Fortunato understood that the windows were not replaced. Town Manager Therrien indicated she would find out this information.

Councilor Fortunato stated she appreciated the list and thought the Community Center would be on this list. She asked if additional items could be added. Mr. Turner said he tried to keep to the four categories that the Town Manager had suggested to him. Councilor Fortunato felt this was an opportunity to look at all Town owned buildings and begin to make some organization as to what needs to be done. She felt this was a good starting point and now knows how the staff sees the priorities. She was surprised to see the Community Center not included on this list. Mr. Turner said it

ranked high from the Capital Improvement Committee's standpoint, but did not fall into the category (major building improvements) the staff thought the Council was looking for.

### **SIDEWALKS**

Mapleside Drive 1 side, Wells to Dale	85,000
Emerson Williams School, east side parking lot, complete gap	10,000
Willow Street, west side, complete gaps	60,000
Two Rod Highway, Old Reservoir to Highland	<u>75,000</u>
	<b>230,000</b>

### **PAVEMENT MAINTENANCE**

#### **Parking Lots**

Community Center, rear lot const.	60,000
Physical Services, employee lot	42,000
Wethersfield Vol. Ambulance	64,000
Solomon Wells House	<u>140,000</u>
	<b>306,000</b>

#### **Road Reconstruction Only Option A**

See list roads from Road Manager for Rehab. Only (6.4 miles)	<b>3,000,000</b>
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**OR**

#### **Pavement Maintenance Option B**

See list roads selected by Road manager for Rehab., mill and overlay, and selected maintenance (19.4 miles)	<b>3,000,000</b>
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Director Turner reviewed the above items.

In response to Councilor Cascio's question, Mr. Turner indicated the Town's ordinance indicates that the Town would assess the homeowner 50% for sidewalks, but the Town Council could waive this. Councilor Cascio asked when a new subdivision comes into the area was it the responsibility for the contractor to put in sidewalks and then it becomes part of the subdivision. Mr. Turner confirmed this statement. Councilor Cascio asked if there were any new subdivisions in which this did not take place in. Mr. Turner said all the new subdivisions had sidewalks. He mentioned this would complete the gap on Willow Street where the farm was located. Councilor Cascio asked why sidewalks were not installed on Two Rod Highway and Old Reservoir. Mr. Turner said there was no current plans to do so and explained the formal process involved.

Councilor Montinieri mentioned the new homes constructed on Two Rod Highway and the lack of sidewalks in this area. She considers this to be a priority for the Town.

Mr. Turner mentioned the method used to budget for parking lots, which equals 10% of the roadways in Town. He mentioned the parking lots were also part of the road maintenance software and were evaluated the same way as the roads. He mentioned a lot of the projects such as the Webb School, Stillman and Town Hall parking lot were being funded through other projects.

Mr. Turner reviewed the two options with regard to pavement projects. Option A looks at the worst roads and includes 6.4 miles of reconstruction work. Option B includes 19.4 miles and allows the computer to determine which roads should be repaved. Both options cost the same.

Councilor Czernicki asked if Forest Drive would be taken care of this year. She did not see Forest Drive mentioned on the list and said that a number of residents from this area have attended Council meetings and discussed the conditions of the roads in this area. One resident had damage from potholes to their vehicle. Mr. Turner said it was going to be done out of this year's current operating budget. Pavement maintenance is around \$850,000 and approximately

\$200,000 is set aside from LoCIP for roads. He said that these dollars will be used for reconstruction projects. The last two years' money has been set aside for Church Street followed by Willow Street and Middletown Avenue.

Councilor Hemmann asked what happens to road projects that cannot be funded. Mr. Turner indicated the roads that are not done will be included in a bid package and are tracked on a separate list. Councilor Hemmann mentioned Rosedale Street on Option A and the difficult parking situation and drainage issues in this area. She asked if this will be looked at during the Church Street reconstruction. Mr. Turner confirmed this and the inclusion of a snow shelf on the east and west side as well as drainage. The parking lot will not be affected following this construction.

Councilor Montinieri asked when Willow Street would be done. Mr. Turner said that LoCIP money in the amount of \$200,000 a year is set aside. The Town usually does a reconstruction in two phases - the first year would be drainage improvements and the next year would be surface improvements and this street would be on the list for the next reconstruction project.

Deputy Mayor Karangekis asked about roads that are passed over and are significant projects now. He asked how the Town addressed the issue of milling, etc. Mr. Turner mentioned the computer software figures that indicate that the average life of a road is 20 years and then takes into account the needs of the road and calculates each segment.

Councilor Fortunato asked if the Hammer parking lot would be altered. Mr. Turner indicated it would not change with this package.

Councilor Czernicki asked who made the determination with regard to the spending of the LoCIP funds.

Mr. Turner said it was done through a resolution to the Town Council after the Engineering Department makes a determination. Councilor Czernicki asked if the Town Council already approved Willow and Middletown Avenue. Mr. Turner said it has not been done yet and will be done next March.

Chairperson Morin confirmed Option A included the worst roads and that the funding is maintained in the current budget of \$850,000. If a bond passes, it would not preclude the Town from placing \$850,000 into the operating budget. Mr. Turner indicated that \$850,000 keeps the paving projects status quo. Chairperson Morin asked if base rehab included milling, etc. Mr. Turner says each road is walked and then the area is marked where necessary for extra attention. Several State bids are used for milling, replacement of asphalt, etc. Chairperson Morin asked what the basic life expectancy of a road was. Mr. Turner said it should be about 20 years. Some cracking may appear after 8-10 years. Chairperson Morin asked when Collier Road was resurfaced. Mr. Turner was not sure, but would get back to him with that information.

Councilor Adil asked how much time was involved for Scenario A and B. Mr. Turner said with a \$3 million bond the Town staff could manage about \$1 million a year so he proposed it over a three year period. Councilor Adil asked Mr. Turner which Scenario he would choose. Mr. Turner supported letting the computer pick the roads and manage the system which was working.

Councilor Cascio mentioned paving done on Jordan Lane and Wolcott Hill and that the utilities came out and dug it up. He asked if the Town communicated with the utilities companies when they do paving jobs in order to keep the roads in tack. Mr. Turner said every year the Town and utilities share their five year projections. He felt the worst offender was the Gas Company. Mr. Turner indicated they are trying to replace mains due to the age of cast iron and leaks. He mentioned sometimes their equipment dislodges their mains and causes some of the leaks.

Councilor Montinieri asked if the utility companies repair the roads after they tear them up. Mr. Turner said the utility companies are responsible for five-years after the initial cut. He further explained a cut in brand new black top allows the water to enter and no patch is as perfect as the original black top.

Councilor Hemmann mentioned the large change in scope when a road is milled vs. a rehab. She asked when a road needs more than an overlay during a walk through this would result in less actual miles of paving. Mr. Turner confirmed this but was unclear how the bond counsel would word this. He recommended looking at every road before committing to a specific method of repair.

Councilor Fortunato was concerned with a bond making reference to a specific road over another might result in the bond failing. Town Manager Therrien recalled in the past the question on the ballot would be general and not specify a specific road.

Chairperson Morin asked the Town Manager to provide a timeline for the Council. Town Manager Therrien indicated that the questions must be submitted no later than September 2, 2004 in order to be on the ballot in November. In order to avoid using paper ballots there can be no more than eight questions. The Charter questions would also be included.

Chairperson Morin indicated a lot of information had been provided and indicated the next step would be to include it on the agenda for Monday night's meeting. He mentioned meeting again to discuss this in more detail.

Councilor Czernicki asked if the additional information for the roads would be available for Monday night. Town Manager Therrien indicated it would not be ready by then. Councilor Czernicki asked if the Town would be better off finishing a specific project than to do numerous projects in a partial manner. Town Manager Therrien supported doing one project, but safety and health should take precedence. Councilor Czernicki asked about the Little Red School House and whether it had to be made handicap accessible. Town Manager Therrien confirmed it did not have to be done. Councilor Czernicki asked what the possible usage of the Olson House might be. Town Manager Therrien did not wish to see the property become blight and did not know if the Historic District would allow for the demolition of this site.

Councilor Adil asked when this issue should be referred to the Budget and Finance Committee. Chairperson Morin indicated it could be done Monday night or at a meeting sometime next week.

Councilor Fortunato mentioned a Shared Services meeting was scheduled for next week as well and asked if any information would be available from the Board of Education on their needs. Town Manager Therrien said she would find out this information tomorrow. Councilor Fortunato asked what the charge of the Budget and Finance Committee was regarding bonding.

Councilor Adil said the Committee would have to decide and make recommendations to the Council on bonding projects and whether or not to move forward with all or part of the projects.

Chairperson Morin understood that Shared Services would be coming forward with a plan for the schools. He indicated getting a report from this committee on Monday.

Councilor Czernicki asked the Chairperson to have two meetings in August due to the tightness of this schedule. Chairperson Morin said another meeting would be scheduled with the Council as well as another workshop, if necessary, to make sure the deadline dates are met for the November ballot.

## **ADJOURNMENT**

At 9:06 p.m., Councilor Adil moved "**TO ADJOURN THE MEETING**" seconded by Councilor Czernicki. All Councilors present, including the Chairperson voted AYE. The motion passed 9-0-0.

Sandra Wieleba  
Assistant Town Clerk