

## **SPECIAL BUDGET MEETING MAY 9, 2007**

The Wethersfield Town Council held an adjourned budget meeting on Wednesday, May 9, 2007 at 5:30 p.m. in the Eleanor Buck Wolf Nature Center, Prospect St.

Present: Councilors Cascio, Drake, Forrest, Kirsche, Kotkin, Montinieri, Deputy Mayor Fortunato and Chairperson Adil. Absent: Councilor Walsh.

Also present: Bonnie Therrien, Town Manager, Lisa Hancock, Finance Director, RaeAnn Palmer, Assistant to the Town Manager and Dolores G. Sassano, Town Clerk.

Bonnie Therrien, Town Manager, handed out updated information sheets to the Town Councilors.

Lisa Hancock, Finance Director, said that the revenue looks good. She is anticipating an excess of \$182,000 in Revenue and \$700,000 in the Fund Balance. The Fund Balance is anticipated to end the year at 8.9 percent based on the third quarter analysis and estimates for the fourth quarter.

Chairperson Adil asked if the unexpected health care costs were shown.

Lisa Hancock, Finance Director, said that the numbers are not included here at all.

Bonnie Therrien, Town Manager, said that she and Lisa Hancock, Finance Director, are recommending using the Employee Fund Balance to offset this expense.

Bonnie Therrien, Town Manager, said that the aim was for 8.1 percent to end the year.

Councilor Kotkin said that it is \$600,000 above what was anticipated based on the projected figures.

Councilor Drake asked how the debt service number was \$75,000 to the good.

Bonnie Therrien, Town Manager, said that \$75,000 represents the debt issuance costs built into the budget to pay for issuance of the bonds for Phase II of the Town Hall Project. Since the project moved along slower than anticipated, no debt will be issued before the end of the year. The money will go into the 2007/2008 budget to issue bonds.

Councilor Kotkin asked why this is not factored into the debt issuance.

Lisa Hancock, Finance Director, said that the funds were not put into the debt issuance when it went to referendum. The money was put in the operating budget to cover the cost.

Councilor Montinieri asked if this was related to the arbitrage in Phase I.

Lisa Hancock, Finance Director, said that this is not related to the arbitrage. Those numbers are not in yet. The arbitrage will go until the Town spends all of the bond money. It could take another couple of years to figure out the arbitrage costs. The consultant is get the numbers together for the first round, now.

Councilor Kotkin asked if the higher than expected numbers in fund balance and investment income will carry over to this year's budget or will it be used as a bumper.

Bonnie Therrien, Town Manager, said that the Fund Balance could go up to 9 percent and if the State money doesn't come through some money could be pulled out of it to bring it to 8.25 percent.

Lisa Hancock, Finance Director, said that the Charter requires a referendum to take out more than \$200,000 from the Fund Balance.

Councilor Drake suggested the Town make another line item to build a cushion into the budget.

Lisa Hancock, Finance Director, said that it is not a good accounting practice to carry over funds. Normally, the Town Council takes a portion of the Fund Balance and rolls it into the budget process. Last year, the balance used was \$500,000 and went to \$700,000.

Councilor Kotkin said that \$700,000 is the recommended addition to bring the balance up to \$1,200,000. If the State comes through with its funding, the Town will not need this bumper.

Lisa Hancock, Finance Director, said that as a word of caution, it is not a good idea to rely on this money to fund the budget. This should be used for one time items.

Councilor Kotkin said that the Town is projected to receive \$3,200,000 from the Governor's budget. He asked what was the worst case scenario?

Bonnie Therrien, Town Manager, said that the worst case would be receiving 80 percent of the proposed funding. It would create a huge gap. With a good cushion and the 80 percent of State funding, the Town would be okay.

There was a discussion on how other Towns were handling this potential shortfall.

Chairperson Adil asked what the Town Manager was comfortable with for a funding level. The Town Council should set the amount and let the Town Manager decide where to add the cushion.

Councilor Forrest asked if there was a way to set the budget contingent on the State budget.

Bonnie Therrien, Town Manager, said that she can reallocate money within the budget after July 1st if it is needed.

Councilor Montinieri said that there is an excess in the fund balance and investment income and the State budget allocation is uncertain. The Town Council needs to complete the Town budget. The Town Council is aiming for a certain tax rate and there is so much uncertainty. He asked what excess can be earmarked for the potential shortfall. This is a very livable budget contingent on the Governor's funding.

Bonnie Therrien, Town Manager, said that the Town Council can wait to see what level of funding comes in. The Fund Balance and Investment Income give the Town the cushions.

Councilor Cascio said that the Town should air on the side of caution. He said that the Town should be prepared to receive at least 10 percent less than the Governor's budget. He said that if the Fund Balance is a rainy day fund, it shouldn't be used to fund the budget.

Councilor Forrest asked if the Town Council could take 10 percent from revenue and have the Town Manager apply it to the budget where she thinks it is appropriate.

Councilor Cascio said that as the Town Council, they need to determine the tax rate and mill rate and then have a better idea of what to do for funding. The Town Council needs to work backwards.

Councilor Kotkin asked if the Town Council puts \$700,000 in the Fund Balance can it take out more later.

Bonnie Therrien, Town Manager said that if the Town takes out more, it would have to be through a referendum if it is more then \$200,000. .

Councilor Drake said that \$700,000 could be funded for the Webb window replacement. If the money is needed somewhere else, then the windows don't have to be done.

Councilor Kotkin said that there is an issue of how much should be taken from the Fund Balance.

Bonnie Therrien, Town Manager, said that the Town does not want to raise the Fund Balance too much to offset the tax rate because next year is a revaluation year.

Councilor Cascio said that the Town Council needs to be very cautious about using the Fund Balance because it will be needed for next year.

Bonnie Therrien, Town Manager, said that there are some motions that can be made for items that need to be adjusted.

Councilor Cascio moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO ADD \$250,000 FOR HEALTH INSURANCE COSTS TO VARIOUS DEPARTMENTAL HEALTH INSURANCE ACCOUNTS"** seconded by Councilor Forrest.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Forrest moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO ADD \$5,000 TO BUILDING SERVICES ACCOUNT T1542542-5220 FOR EVICTIONS"** seconded by Councilor Kirsche.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Forrest moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO ADD \$10,000 TO INSURANCE AND RISK MANAGEMENT ACCOUNT T1930-5239 FOR DEDUCTIBLES AND REDUCE INSURANCE AND RISK MANAGEMENT ACCOUNT T1930-5239 BY \$150,000 DUE TO SAVINGS IN LIABILITY AND PROPERTY INSURANCES"** seconded by Councilor Kirsche.

Councilor Kotkin asked if this \$150,000 reduction was based on the CIRMA bid?

Lisa Hancock, Finance Director said that this was the CIRMA bid.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Kirsche moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REDUCE ASSESSMENT SALARIES ACCOUNT T1064-5001 BY \$5,000 DUE TO STAFF CHANGES"** seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Cascio moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REDUCE VARIOUS DEPARTMENTAL EMPLOYEE INSURANCE ACCOUNTS BY \$29,368 DUE TO SAVINGS IN WORKERS COMPENSATION INSURANCE"** seconded by Councilor Kirsche.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Kotkin said that there are some worker's compensation savings from the Board of Education of about \$15,000.

Lisa Hancock, Finance Director, said that she is not sure of what they budgeted for worker's compensation. He said that there is more savings in this area, but not on the Town side.

Chairperson Adil asked if any Councilors had other items to add or subtract. He said that some items could be delayed a few months like the Police Sergeant Position so that there are some savings.

Bonnie Therrien, Town Manager, said that a delay is easiest if it is done on the quarter, so it would be October 1st. She

said that the Police Union is setting aside money for the purchase of some of the cameras for the Police cruisers. The Supreme Court upheld a ruling on them.

Councilor Drake said that he supports cameras in police vehicles.

Councilor Cascio stated his support, too.

Councilor Kotkin said he is in support of the cameras.

Councilor Cascio said that he would like to see some additional information on the Physical Service's trucks. He said that he thinks that this is an issue since the trucks are used for snow removal and clean up around Town. The Town shouldn't get behind in the truck replacement.

Councilor Drake said that a dump truck was added last year and this year the budget shows a 3 percent increase so why isn't the money for the dump truck last year being used for pickup trucks this year. The Town put money in last year for dump trucks, the budget is the same this year except for 3 percent salary increases so where is the dump truck money being spent this year.

Bonnie Therrien, Town Manager, said that there is another dump truck budgeted for this year. The funds for the trucks come out of the Capital Non-Recurring Expenditure Fund (CNEF), not the Physical Services budget. There is one medium dump truck and one pickup truck in the budget. The Physical Services staff wants two more.

Councilor Cascio said that the Town is playing catch up with the equipment. The trucks are old.

Chairperson Adil asked if by buying new trucks, do the old trucks get sold? He doesn't want to add new equipment to the Division.

Bonnie Therrien, Town Manager, said that these old vehicles are taking too much time to maintain and repair.

Councilor Forrest asked what is the cost of two trucks?

Bonnie Therrien, Town Manager, said that it would be \$60,000. One pickup truck is not working, the other is in the garage a lot for maintenance.

Councilor Montinieri said that if the Town doesn't fund the shortfall from the Keane Foundation project it could impair the project. He said that he thinks this is important.

Councilor Cascio said that the Keane Foundation committee has worked hard on this project. He believes Kathy Bagley, Director of Parks and Recreation, has submitted an application to have CL&P move the generator from the entrance area because of its hazard. It may take 4 months to receive an answer from CL&P as to whether or not they will move it at no cost. Since it poses a hazard, it needs to be moved from the area. If CL&P doesn't move it, it will cost \$50,000.

Bonnie Therrien, Town Manager, said that these are all preliminary figures. The architect will not be done with his plans until after the budget has been set. One option is to use the window money from the State for replacement of windows on this project. It would free up the \$75,000 in their budget allocated for the windows.

Councilor Cascio said that the preliminary design shows the entrance where the generator is now. It is a safety issue.

Councilor Drake said that there is a fence around it. It isn't really a safety issue.

Councilor Cascio said that safety comes in with the cut in for the turn around for the drop offs.

Councilor Drake said that it may not be a priority to the Committee. They only have \$750,000 for the project. Everything doesn't have to be done at once. It would be nice to move the generator now.

Chairperson Adil said that he spoke to Kathy Bagley, Director of Parks and Recreation, and she said that partial funding would be helpful, too. He would support allocating a portion of the funding.

Councilor Drake said that he would think the windows would be more of a priority because they would be hard to replace later on but that is a decision that the Committee would make.

Chairperson Adil said that the intent of the window money was to use the first year of the funding for the windows at Webb Elementary School. The windows weren't all replaced because the project ran out of money.

Bonnie Therrien, Town Manager, said that the window replacement at Webb will cost about \$850,000.

Councilor Drake said that when Silas Deane Middle School was renovated, all of the windows were done for \$150,000. Just replacing the windows on the courtyard at Webb will cost \$850,000.

Deputy Mayor Fortunato asked if there were any stipulations on the State money.

Chairperson Adil said that the money has to be used for window replacements.

Bonnie Therrien, Town Manager, said that the money is for energy efficient windows.

Councilor Cascio said that he would like a letter from the Town Council to CL&P telling them that moving the generator is part of a 911 memorial project and see if CL&P can make it a priority to the community.

Councilor Forrest said that there are some items presented tonight that he would like to think about before voting.

Chairperson Adil said that he would like to get an idea of what additions or deletions are important to the Councilors. He said that he knows Councilor Walsh was in favor of funding the Clean Energy Committee's request.

Deputy Mayor Fortunato said that some items on the list need to receive some level of commitment from the Town Council.

Councilor Kirsche asked for a clarification on the \$20,000 for the Town Attorney and the fee associated with compensated absences.

Bonnie Therrien, Town Manager, said that the Town is being sued by Nutmeg. This year, the account is already over. It will be again next year, too, without this increase. There are also several Historic District Commission suits. Compensated absences can be discussed more in executive session.

Councilor Forrest asked if all Councilors support the cameras in the Police cruisers.

Chairperson Adil said that he supports it.

Bonnie Therrien, Town Manager, said that she thinks the Police union will pay for four cameras.

Councilor Kotkin said that the best way to pay for this is to prorate the Sergeant salary to October 1st.

Councilor Cascio asked if the Town Council is looking at a \$20,000 increase in the Keane Foundation project.

Bonnie Therrien, Town Manager, said that she has put in a motion for \$30,000. It can be voted on next week or later next year, if additional funds added.

Councilor Cascio said that the Town tends to do a project but then not complete it. He said that he sees on the list the Cottone Field fence. He asked for it to be painted. He is also concerned with the press box there.

Chairperson Adil said that the press box money has been approved. The Board of Education just has to do it.

Councilor Cascio said that he would like to see these projects completed. He said that the Grand Stand is not very safe. There should be a chart that shows projects that aren't complete.

Deputy Mayor Fortunato asked if there were any escrow accounts that could fund the Elderly Outreach for Fire Prevention.

Bonnie Therrien, Town Manager, said not really. There may be \$1,000 in one escrow account.

Deputy Mayor Fortunato said that she would like to find funds for the recycling campaign.

Chairperson Adil asked if the Town could approach CT Resource Recovery Authority (CRRA) for community money for a recycling campaign.

Deputy Mayor Fortunato asked if there were marking kits around through a conservation group.

RaeAnn Palmer, Assistant to the Town Manager, said that there is loaner material out there. This money is to develop a two sided flier to be mailed to every household in Wethersfield that will list all of the recyclable items. There are many new ones starting July 1st.

Deputy Mayor Fortunato said that this is very important.

Councilor Montinieri said that he is convinced that spending \$5,000 on education will save the Town threefold in recycling money from CRRA. If the Town could get 10 percent of its waste stream into recycling, it would save hundreds of thousands of dollars.

Deputy Mayor Fortunato said that recycling education will need to take place in the schools as well. She asked if there is any money in the Board of Education budget that can be used for recycling.

Bonnie Therrien, Town Manager, said that RaeAnn Palmer, Assistant to the Town Manager could contact the Board of Education.

Councilor Cascio said that area businesses may also be interested in sponsoring something since the cost of garbage removal is so great for businesses.

Councilor Drake said that these small amounts should just be put in the budget. In an \$80,000,000, just put in the \$2,500.

Councilor Cascio said that there was discussion by residents of Victory and Kimberly Lane concerning the need for sidewalks. He asked what the status was on this issue.

Bonnie Therrien, Town Manager, said that the buses will not go down those roads.

Councilor Cascio said that the Physical Services Division said there was some leftover sidewalk funds that could be used to get that connection between the Victory Lane area.

Bonnie Therrien, Town Manager, said that the money is in that budget.

Deputy Mayor Fortunato said that if there is a greater liability at Standish Park, then those funds should be redirected there.

Councilor Drake said that this goes along with what Mike Turner, Director of Public Works, said that other sidewalks may be a higher priority.

Councilor Kotkin said that he thought there was \$25,000 in the budget for sidewalk ADA work. He would support adding to the \$25,000 the \$52,000. Standish Park is so used, he would very much support the \$52,000.

Chairperson Adil said that he thinks the Two Rod Highway area sidewalk concern really should go through the proper Committees.

Councilor Cascio said that the Town Council has been put on notice of the safety issues there. That one area has no passage of sidewalks.

Bonnie Therrien, Town Manager, said that the Town employees have not said it is unsafe.

Chairperson Adil asked if anyone is interested in implementing the Secretary position in the Building Division. He said that the floater position is on the Town Manager's list.

Councilor Cascio said that he wanted to set the record straight. The floater idea was his. He said that he discussed this issue for five years. The point that Council Drake made was that at a previous meeting, he suggested a floater for the building. At the following meeting, Dolores Sassano, Town Clerk asked for additional hours in her office and Kathy Bagley, Director of Parks and Recreation, also requested additional hours. The floater, whether full-time or part-time, that person is universal in the building.

Deputy Mayor Fortunato asked who would supervise the person.

Bonnie Therrien, Town Manager, said that her office would supervise the person. She said that she thinks that this is a good idea. 19 1/2 hours is the maximum number of hours that can be worked without benefits.

Chairperson Adil asked what was the IT position.

Bonnie Therrien, Town Manager, said that it was under Data Services. It was her second priority. The position could be prorated to January.

Councilor Drake said that last year a big gun was hired between the Board of Education and the Town and is the Town getting the services. Now, one year later the Town is discussing hiring another person.

Bonnie Therrien, Town Manager said that the Town is getting him in cycles.

Councilor Cascio said that the Town and Board of Education are making progress in correcting data. With the new Town Hall on the horizon, this will continue to maintain the level.

Councilor Cascio commented on the Public Works Division position. He said that currently there is one painter, plumber, and electrician. He said that he would like to see support of this position.

Bonnie Therrien, Town Manager, said that it would be a tradesman helper. The maintainer would assist the painter, plumber and electrician.

Councilor Kotkin asked the Town Manager which position she would like to see implemented first.

Bonnie Therrien, Town Manager, said that the IT position would be a higher priority than the Physical Services Division. The Town Council has been very generous with the Physical Services Division in the last three years.

Chairperson Adil said that he agrees with Councilor Drake. Why hire another IT person when the Town Council isn't even sure of the benefit, when the benefit is known by hiring a tradesperson.

Bonnie Therrien, Town Manager, said that she is bothered by how much time Paul Dudley and Tom Hempill spend on the help desk.

Councilor Kotkin said that it sounds like the Town needs a help desk person.

Bonnie Therrien, Town Manager, said that the money is for salary and benefits. It is not a high paying position. The salary is in the high \$40,000.

Councilor Drake said that he likes the service that the Library uses to maintain the computer system.

Bonnie Therrien, Town Manager, said that she will look into it. Also, the Fire Marshal will be retiring in the next few years and someone will need to be hired to maintain the telephone system.

Deputy Mayor Fortunato asked if these people should be different job classes. Are these people doing their assigned work or is the Town asking them to go above and beyond their jobs.

Bonnie Therrien, Town Manager, said that these people are maxed out now. Tom Hempill, Information Specialist, has taken over the radio system. She said that Dennis Colclough has been looking at it, too.

Councilor Cascio asked if bulk purchasing is being done.

Bonnie Therrien, Town Manager, said that it is being done through the Capital Region Council of Governments (CRCOG).

Councilor Cascio asked if they have come up with another idea of bulk projects with a cost savings way. Have they found a better way to save money?

Bonnie Therrien, Town Manager, said that they just keep adding items that Towns can purchase. One new item is set pricing for building services. CRCOG will have contractors that have already bid on jobs.

Lisa Hancock, Finance Director, said that the Town works hard with the Board of Education on some purchases, too.

Councilor Cascio said that there is an adjustment to the Town budget from the Board of Education budget and \$108,000 can be removed. The Town will have a better idea of numbers and percentages once the \$108,000 is removed.

Chairperson Adil said that the Town Council may want to make additional cuts to the Board of Education budget.

Councilor Cascio said additional reductions could be made later.

Councilor Cascio moved "**BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REDUCE THE WETHERSFIELD PUBLIC SCHOOL ACCOUNT T1200-4225 BY \$108,000**" seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Drake said that the budget is going to be approved as a whole so why does the Town Council have to make line item changes.

Bonnie Therrien, Town Manager, said that for the Town, the Town Council needs to make line item adjustments.

Councilor Kotkin said that EDIC media relations consultant needs to be an intensive position for Economic Development.

Councilor Kotkin moved "**BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REMOVE \$13,000 FROM MEDIA RELATIONS ACCOUNT T1182181-5220 AND \$4,500 FROM WEBSITE MARKETING ACCOUNT T1182181-5225**" seconded by Councilor Montinieri.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Chairperson Adil asked if anyone wanted to make a motion on transfer hours reduction.

Bonnie Therrien, Town Manager, said that the transfer station will not be opened on Wednesday and Thursday.

Councilor Kirsche moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REDUCE THE TRANSFER STATION HOURS"** seconded by Deputy Mayor Fortunato.

Councilor Cascio said that this is a service that only costs \$5,000 a year to keep open two additional days.

Bonnie Therrien, Town Manager, said that last year, she suggested this and the three employees put pressure on the Town Council to keep the hours. Now, it would be convenient for the employees to have less hours due to Social Security benefits so they would like this now.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Drake said that he would like to open up the Library discussion.

Bonnie Therrien, Town Manager, said that when she asked Laurel Goodgion what the savings would be if the Library stayed as it is currently for the year and she said about \$90,000.

Councilor Drake said that the Library has received huge increases recently and , eventually it has to be backed up. This 12 percent increase is a huge increase. He suggested giving the Library \$100,000 less and let staff make the decisions as to where the cuts will be.

Chairperson Adil said that the Director is okay with a \$90,000 reduction.

Councilor Drake moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO REMOVE \$100,000 FROM THE LIBRARY BUDGET"** seconded by Councilor Kotkin.

Councilor Forrest said that he has not had time to look over the information handed out tonight and is not comfortable voting on this now.

Councilor Drake said that he will withdraw this motion until the next meeting.

Councilor Cascio said that the Board of Education has verbally given the Town Council information on the energy savings of \$140,000. He said that this has not been taken from the budget yet.

Chairperson Adil said that that Board of Education can make the cut anywhere it wants in the Board of Education's budget.

Councilor Kotkin said that additional reductions can be made of \$26,000 for the pool and another \$15,000 or \$20,000 in worker's compensation. There are about \$175,000 in reductions.

Bonnie Therrien, Town Manager, said that the added Health Insurance cost has to be added.

Lisa Hancock, Finance Director, said she doesn't know how much was budgeted. Originally the projection was \$202,000 and now it is \$181,000 so that it is about \$20,000 savings in worker's compensation.

Councilor Cascio said that since the last meeting with the Board of Education, there have been additional retirements announced in certified positions that would result in savings.

Councilor Kotkin asked in the Other Funds Escrow Account there is \$30,722 for the Wethersfield Community Center could that money be used to move the preschool.

RaeAnn Palmer, Assistant to the Town Manager, said that this account is to pay the custodial fees for the Community Center. It is a revolving fund.

Councilor Kotkin said that it seems like the Town is starting the year with a lot more sand than normal and the budget shows \$50,000 for sand. He thinks \$10,000 should be removed from that account.

Councilor Kotkin said that the appraisal fee amount for the revaluation and the comments from the previous Assessor was that there was a range of numbers, and the Town is budgeting at a high end for the revaluation.

Lisa Hancock, Finance Director, said that the last couple of times, there was a revaluation and a full measure was not done. A full measure needs to be done this time. None of this work could be done internally. That funding should be left.

Councilor Kotkin said that \$850,000 is budgeted for investment income. The Town is adding \$250,000.

Lisa Hancock, Finance Director, said that this will provide a cushion for the Governor's budget.

Councilor Kotkin said that some of the money will be used for the Town Hall Phase II project. As a result, the Governor's numbers aside, he is comfortable with this number.

Chairperson Adil said that the Police department has laptop computers but no modems for them. The Town Manager forgot to put that in the budget.

Councilor Kirsche moved **"BE IT RESOLVED, THAT THE BUDGET AS SUBMITTED BY THE TOWN MANAGER APRIL 2, 2007 BE AND HEREBY IS AMENDED AS FOLLOWS: TO ADD \$5,000 TO THE POLICE DEPARTMENT BUDGET FOR COMPUTER MODEMS FOR THE POLICE CRUISERS"** seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Chairperson Adil said that the next item is an omission by the Town Manager for the Fire Department Company Care of Quarters. It was taken out because no accounting was by the Fire Department was given. Since the accounting has been given, it can be put back in.

Bonnie Therrien, Town Manager, said that each of the Companies and Administrative Officers are given a set amount of dollars to use at their discretion. There was no accounting. Now, the Companies are accounting for the expenditures.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Councilor Kotkin said that there is \$30,000 in conveyance tax. He asked if that was the higher rate.

Lisa Hancock, Finance Director, said that she put the money in based on the old rate. That can be another cushion.

Councilor Kotkin moved **"TO CANCEL THE BUDGET WORKSHOP OF MAY 10, 2007"** seconded by Councilor Forrest.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

## **EXECUTIVE SESSION**

At 7:50 p.m., Councilor Kirsche moved **"TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS"** seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

At 7:53 p.m., Councilor Forrest moved **"TO LEAVE EXECUTIVE SESSION"** seconded by Councilor Kirsche.

All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

## **ADJOURNMENT**

At 7:53 p.m., Councilor Forrest moved "**TO ADJOURN THE MEETING**" seconded by Deputy Mayor Fortunato. All Councilors present, including the Chairperson voted AYE. The motion passed 8-0-0.

Dolores Sassano  
Town Clerk

*Approved by vote of Council June 18, 2007*