

**SPECIAL MEETING
BUDGET WORKSHOP
APRIL 9, 2012**

The Wethersfield Town Council held a special meeting on Monday, April 9, 2012 at 6:00 p.m. in the Manager's Conference Room, 505 Silas Deane Highway, Wethersfield, CT.

Present: Councilors Drake, Hurley, Kotkin, Montinieri, Roberts, Deputy Mayor Console, and Chairperson Hemmann. Absent: Councilors McAlister, Manousos.

Also present: Jeff Bridges, Town Manager, RaeAnn Palmer, Assistant Town Manager and Dolores Sassano, Town Clerk

Chairperson Hemmann called the special budget workshop to order.

Insurances

Chris Monroe of Constitution Advisory Group presented a revised projection of fixed costs and a summary overview for a 2012 renewal analysis for discussion.

Sue Smith, Finance Director, issued information for the Town Council and Chris Wardrop of USI entered into a discussion on Liability, Auto and personal property as well as Workers compensation.

Library

Laurel Goodgion, Library Director presented the Library budget. Clare Meade, Chairperson; Dorene Ciarcia, Vice-Chairperson; and Laurie Wrona, Library board member, also were present. A discussion ensued with the Town Council.

Elections

Registrars of Voters Camille Mogelnicki and Carol Hurley presented their budget, suggesting a change in their department structure. They will both be working 18 hours a week, the established schedule of Monday, Tuesday and Wednesday from 9am-3pm. They do not have deputies but will be using two (2) assistants in the office. Deputies will be used as needed on a very limited basis. Assistant Town Manager RaeAnn Palmer assisted them.

Revenues

Sue Smith, Finance Director presented information and led the discussion with the Town Council and Town Manager Jeff Bridges on Revenues.

Finance/Non-departmental

Sue Smith, Finance Director discussed budget highlights for the Finance Department, as well as the Reserve for Compensated Absences, Pension information for Councilors. Town Manager Jeff Bridges also contributed to the discussion.

Town Manager/Town Council/Town Attorney

Jeff Bridges, Town Manager presented these budgets. A discussion ensued.

Discussion of Rules & Procedures

Since the Town Council is no longer receiving hard copies of meeting agendas, minutes, notices etc. and has gone to using electronic communication, Chapter A180, Town Council Rules of Procedure need to be updated.

It was decided that wording be added to A180-3 special meeting to allow for electronic communication of special meeting notices.

ADJOURNMENT

At 9:00 p.m., Councilor Hurley moved "**TO ADJOURN THE MEETING**" seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Dolores G. Sassano
Town Clerk
Approved by Vote of Council
May 7, 2012